

NORTON ON DERWENT TOWN COUNCIL

Minutes of meeting of the Town Council held on Monday 24th November 2025 at 6.30pm.
The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

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| PRESENT | Councillors S Shaw (Chaired the meeting) P Farndale, A Spencer, J Ford H Spencer, L Horwitz, S Gregory |
| IN ATTENDANCE | C Harrison (Town Clerk) |
| APOLOGIES | R King, D Keal J Vale, L Burr (MBE) |
| PUBLIC | None |

086/25 North Yorkshire Members report

Cllr Keane Duncan was not present at the meeting.

087/25 Declarations of Interest

Cllr P Farndale declared an interest in agenda item 10, No 4 as he knows the householder.

088/25 Minutes –RESOLVED

a) It was agreed that the minutes of the Meeting of Norton on Derwent Town Council Meeting on the 13th October 2025, are an accurate record (minutes 070/25/25 – 85/25 inclusive)
All members approved

Noted

b) The minutes of the Staffing and Policy Committee meeting held on the 27th October 2025, are an accurate record (minutes 1/25 – 2/25 inclusive)

089/25 Mayors Announcements – No report this month

090/25 Clerk Report

Cllr A Spencer joined the meeting

091/25 Financial Report and Accounts – RESOLVED

a) To pay the following accounts;

| November 2025 Invoices to pay | | | | | | |
|-------------------------------|------|----------|---------|-----------------------|-----------------|---------|
| 219 | Paid | DIRDEBIT | £23.56 | Water | BUSINESS STREAM | 9065232 |
| 220 | Paid | DIRDEBIT | £339.60 | Water - Allotments | BUSINESS STREAM | 9065231 |
| 221 | Paid | DIRDEBIT | £361.40 | Water- Allotments | BUSINESS STREAM | 9066701 |
| 222 | Paid | DIRDEBIT | £431.14 | Water - Allotments | BUSINESS STREAM | 9065936 |

| | | | | | | |
|-----|-------------|----------|-----------|-----------------|---------------------|------------------|
| 223 | Paid | ONLINE | £5,074.53 | Salaries | Staff | October Salaries |
| 224 | Outstanding | ONLINE | £1,855.93 | HMRC | Hmrc | 585/NY12535-2607 |
| 225 | Outstanding | ONLINE | £1,480.17 | PENSION | N YORKS PENSION | X5011 |
| 226 | Outstanding | ONLINE | £66.01 | Petrol | TYKE 2000 | 000291 |
| 227 | Outstanding | ONLINE | £9,210.00 | Ride On Mower | Russells Groundcare | 718029 |
| 228 | Outstanding | ONLINE | £228.00 | Payroll | ACCOUNT SOLUTIONS | 1239 |
| | | | | Councillor | | |
| 229 | Outstanding | ONLINE | £115.00 | Training | YLCA | 4688 |
| | | | | Skatepark | | |
| 230 | Outstanding | ONLINE | £63.73 | Electric | HARRISON HIRE | 690901 |
| 231 | Outstanding | ONLINE | £100.00 | IT Office | COPPINS SYSTEMS | 25101602 |
| 232 | Outstanding | ONLINE | £105.00 | Clerks Training | YLCA | 4728 |
| 233 | Outstanding | ONLINE | £214.50 | PPE-Cemetery | HARRISON HIRE | 690926 |
| | | | | MALTON TOWN | | |
| 234 | Outstanding | ONLINE | £309.38 | CCTV | COUNCIL | 3901 |
| 235 | Outstanding | ONLINE | £105.72 | Fence Posts | JEWSON | 0253/00107991 |
| 236 | Outstanding | ONLINE | £4.50 | Plants | R YATES AND SONS | 10097807 |
| 237 | Outstanding | ONLINE | £61.98 | Fuel Can | R YATES AND SONS | 10099417 |
| 238 | Outstanding | DIRDEBIT | £123.17 | Water | BUSINESS STREAM | 9114741 |
| 239 | Outstanding | ONLINE | £74.66 | Petrol | TYKE 2000 | 000292 |
| 240 | Outstanding | ONLINE | £5.88 | Photocopying | IT SPECTRUM | 53487 |
| | | | | MALTON TOWN | | |
| 241 | Outstanding | ONLINE | £316.12 | CCTV | COUNCIL | 3906 |
| 242 | Outstanding | DIRDEBIT | £53.10 | Electric Office | BRITISH GAS | 803906798 |
| | | | | Electric | | |
| 243 | Outstanding | DIRDEBIT | £18.62 | Cemetery | BRITISH GAS | 803906796 |
| | | | | Electric | | |
| 244 | Outstanding | DIRDEBIT | £16.32 | Cemetery | BRITISH GAS | 803906797 |
| 245 | Outstanding | DIRDEBIT | £112.04 | Telephone | BT | M213LO |

All members approved

- b.** The financial summary to 31st October 2025.
- c.** The bank reconciliations to 31st October 2025.

All members agreed.

092/25 Planning Matters – RESOLVED

Decisions Received

- 1) ZE25/00619/FUL - Replacement of existing single and double glazed wooden and UPVC windows with UPVC double glazed windows, installation of solar panels to roof and removal of chimney stacks between 7 and 9 Church Street. (Next Steps Mental health)

Our recommendation: Approve

NYC Decision: Approved

Planning Applications

- 1) ZE25/01093/TPO - Pollard 2no. Weeping Willow trees within TPO np 217A/1996 reduction of approx 5m all round, clean up of torn out limbs and old cut points - Land To East Of 110 Parliament Street Norton (Karro Food Group)

Comments - Tree & woodland Officers -

- 1) I have reviewed this application and conducted a site visit on 22nd October 2025.

The trees appear to be healthy with good vitality and form typical of the species, and continue to provide significant public visual amenity (see image).

The proposal is NOT SUPPORTED.

All members agreed not to support the application as per the Tree and Woodlands Officers recommendations.

- 2) ZE25/01109/REM - Erection of 5no. Dwellinghouses –

Comments: 1) Public - Objects - I have a few concerns regarding this site, number 1 being I live directly opposite this location and privacy already being an issue with the Keepmoat site. We will clearly see into these proposed houses due to be built. I am sure whoever buys the plot would be reassured that the trees they planted will eventually block this view out but seeing as we can already view Sutton Grange quite clearly this will be an issue for a long time. Secondly the amount of wildlife that would be affected, I have videos and photos of foxes, deer, owls and bats that all call this little snippet of woodland home, it would surely be a shame for this beautiful habitat to be destroyed. Thirdly, there are mature trees in the bottom corner where one of the houses immediately backs on to and the lack of daylight would surely be another issue? I know I have heard many chainsaws in the area possibly trying to resolve this issue, further more that area is also very boggy and prone to flooding when we have had bad weather. There is also an issue of more light pollution in the area. It is such a small plot and it seems a shame to disrupt 1-2 what wildlife there is that thrives there. I appreciate the owners are wanting to develop the area around their home but I really think it is unnecessary in such a small plot to build so many houses that will have a devastating effect on the local wildlife that we all enjoy watching.

NYCC Natural Services: Thank you for consulting the ecology team regarding this reserved matters application, which concerns the details of the layout, scale and design of 5 houses. While it would have been interesting to see a landscape planting plan, we have no specific comments to offer in relation to ecology. The outline consent pre-dates biodiversity net gain requirements. Kind regards, Martin Hammond Principal Ecologist

All members approved.

- 3) ZE25/01022/FUL - 37 Glenmore Drive Norton North Yorkshire YO17 9DE - Change of use of front store to a hair salon

Comments: Public - Neighbour: Glenmore Drive is a residential street, a cul-de-sac, but I see no objection to a small-scale enterprise taking place for local customers arriving on foot, providing it is not taken as a precedent for any further commercial activities. As the resident of the property whose driveway is directly opposite the applicant's premises I am very concerned, however, about the prospect of vehicles being parked in the road outside number 37, making it extremely difficult or impossible to get my own car in or out of my drive. I can only support the planning application if any customers arriving by car are clearly instructed to park off the road (and not on the footpath)

Highways: Thank you for consulting the Local Highway Authority (LHA) on the planning application referenced above. In assessing the submitted proposals and reaching its recommendation the LHA provide the following comments: The site is located on Glenmore Drive (U434), this is a classified 4b hierarchy cul-de-sac with a 30mph speed limit. The property has previously been extended (12/00378/HOUSE) and no objections were raised. This application is for the change of use of storage area to a hair salon. The LHA have calculated that the overall size of the proposed area is approx. 17sqm, the parking standard for this type of use is one space for this size and the dwelling requires two parking spaces. Therefore, the proposed three parking spaces are acceptable. However, there are concerns with the access to these spaces. The dropped crossing that is existing will not allow for all three vehicles to access the parking area, therefore before the site is used the dropped crossing will need to be extended along the full extent of the driveway. A separate section 184 agreement will be required. We believe this would not cause a loss of on street parking or a risk to pedestrians. The LHA are aware that the only staff member in the salon will be from the main dwelling and that a condition will be applied to ensure it remains in the same ownership of the property and only used by an occupier, this is acceptable to the LHA. Consequently, the Local Highway Authority recommends that the following Conditions are attached to any permission granted: MHC-09B Provision of Approved Access, Turning and Parking Areas at 37 Glenmore Drive No part of the development must be brought into use until the widening of the vehicular crossing completed to approved standards. Once created these areas must be maintained clear of any obstruction and retained for their intended purpose at all times.

All members agreed not to recommend approval as this is a residential area. While the council supports small local businesses it would prefer to see the high street shops being utilised rather than residential properties. Also concerns regarding parking issues despite the Highways recommendations.

- 4) ZE25/01046/HOUSE - 66 Langley Drive Norton North Yorkshire YO17 9AB - Erection of a single storey rear extension with installation of 1no. velux window

Comments: None

All members recommend approval, 1 member abstained.

- 5) ZE25/01121/FUL - Erection of 1no. three-bedroom dwelling with associated external works - Land At Langton Road Norton North Yorkshire

All members agreed not recommend approval due the trees and green space behind the property and the potential impact in this now and in the future.

093/25 Clerks Security and Loan working

It was agreed that the clerk should investigate a door camera and buzz in system and present back to council. Also Cllr Shaw to speak to security companies for advice and costings on making the chamber more secure.

094/25 Office Administration Assistant – For resolution

It was agreed to seek employment of an admin assistant as per the Staffing and Policy Committee recommendations.

All members approved.

Cllr S Gregory left the meeting to attend the Hive Meeting.

095/25 Post Office – RESOLVED

It was agreed that the clerk should write to Costcutter and raise the issue of reliable opening hours.

096/25 Allotments rent review – RESOLVED

It was agreed to defer until another meeting.

097/25 Cemetery Electric

It was agreed to accept the costings and restore power into the chapel of rest.

All members approved.

098/25 Representatives

Cllr S Shaw advised that the museum is now closed for the winter months.

Cllr A Spencer confirmed that Cllr S Gregory had been accepted onto the board of Malton School Endowment Committee. She had just left this meeting prior to the council meeting.

099/25 Date of the next Norton on Derwent Town Council Meeting

It was agreed that the next Norton on Derwent Town Council meeting be held on Monday 15th December 2025, at the Council Chamber, 84b Commercial Street, Norton.

The meeting closed at 7.55pm

Signed Mayor/Deputy Date

DRAFT