

NORTON ON DERWENT TOWN COUNCIL

Minutes of meeting of the Town Council held on Monday 15th September 2025 at 6.30pm.
The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

PRESENT

Councillors D Keal (Chair)
P Farndale, A Spencer,
S Shaw, R King, H Spencer,
L Burr (MBE) Cllr J Vale, S Gregory

IN ATTENDANCE

C Harrison (Town Clerk)

APOLOGIES

D Lloyd-Williams

PUBLIC

None

056/25 North Yorkshire Members report

Cllr Keane Duncan was not present at the meeting.

057/25 Declarations of Interest

Cllr S Shaw declared an interest on agenda item 15 as he is related to one of the co-option applicants.

058/25 Minutes – RESOLVED

It was agreed that the minutes of the Meeting of Norton on Derwent Town Council Meeting on the 21st July 2025, are an accurate record (minutes 038/25 – 052/25 inclusive)

All members approved

059/25 Mayors report – [See Link](#)

The mayor added that the council have received complaints and concerns from residents regarding the flying of flags and acts of vandalism around the town. It was agreed that the council, although having already logged various issues with North Yorkshire Council, should now write a formal letter regarding these matters.

060/25 Clerks report – [See Link](#)

The clerk added that since the report, the rocker in King Georges play area has been vandalised. The area has been made safe and the apparatus removed until further information has been gathered. The police are investigating.

061/25 Financial Report and Accounts – RESOLVED

- a) To pay the following accounts;

					NORTH YORKSHIRE COUNCIL
141	Pending	DIRDEBIT	£404.00	Business Rates	NORTH YORKSHIRE COUNCIL
142	Pending	DIRDEBIT	£217.00	Business Rates	NORTH YORKSHIRE COUNCIL
148	Paid	ONLINE	£5,808.04	Salaries	Staff

150	Outstanding	DIRDEBIT	£2,242.65	Tax & Ni	Hmrc
151	OverDue	ONLINE	£1,617.82	NORTH YORKSHIRE PENSION	NORTH YORKSHIRE PENSION
152	OverDue	ONLINE	£45.56	Skatepark Electric	HARRISON HIRE
153	OverDue	ONLINE	£58.36	Wood - Repairs Doggy field	JEWSON
154	Outstanding	ONLINE	£2,760.00	locum	ELKERLODGE BOOKKEEPING
155	Outstanding	ONLINE	£780.00	locum	ELKERLODGE BOOKKEEPING
156	OverDue	ONLINE	£20.01	Petrol - Cemetery	TYKE 2000
157	OverDue	ONLINE	£11,073.60	Grass Cutting	NORTH YORKSHIRE COUNCIL
158	Outstanding	ONLINE	£4.19	Photocopying	IT SPECTRUM
159	Outstanding	ONLINE	£2,792.45	Christmas Lights	Blanchere Illumination
160	Outstanding	ONLINE	£316.12	CCTV	MALTON TOWN COUNCIL
161	Outstanding	ONLINE	£6.00	Bin Bags	R YATES AND SONS
162	OverDue	DIRDEBIT	£117.16	Water	BUSINESS STREAM
163	OverDue	DIRDEBIT	£16.57	Electric	BRITISH GAS
164	OverDue	DIRDEBIT	£15.82	Electric	BRITISH GAS
165	OverDue	DIRDEBIT	£16.14	Gas	BRITISH GAS
166	OverDue	DIRDEBIT	£31.85	Electric	BRITISH GAS
167	Outstanding	DIRDEBIT	£112.04	Telephone	BT

All members approved.

03.09.2025	168	ONLINE	£5,267.06	Salaries	Staff
03.09.2025	169	ONLINE	£1,940.24	Tax & Ni	Hmrc
03.09.2025	170	ONLINE	£1,480.17	NORTH YORKSHIRE PENSION	NORTH YORKSHIRE PENSION
03.09.2025	171	ONLINE	£49.14	Skatepark Electric	HARRISON HIRE
03.09.2025	172	ONLINE	£342.00	Wet Pour - playgrounds	STREETSCAPE
03.09.2025	173	ONLINE	£21.60	Stationery	DIRECT IMAGING SUPPLIES
03.09.2025	174	ONLINE	£46.42	Stationery	DIRECT IMAGING SUPPLIES
03.09.2025	175	ONLINE	£371.76	Printer Inks (all)	DIRECT IMAGING SUPPLIES
03.09.2025	176	ONLINE	£106.80	Fire Inspection	GMC FIRE & SAFETY
09.09.2025	177	ONLINE	£40.00	Petrol - Cemetery	TYKE 2000
09.09.2025	178	ONLINE	£124.99	Fridge Council chamber	R YATES AND SONS
09.09.2025	179	ONLINE	£756.00	Audit	PKF LITTLEJOHN LLP
09.09.2025	180	ONLINE	£105.00	FIRST AID -Seniors Meal	JULIAN HALL FIRST AID
09.09.2025	181	ONLINE	£155.00	FIRST AID - Xmas Lights event	JULIAN HALL FIRST AID
09.09.2025	182	ONLINE	£4.61	Photocopying	IT SPECTRUM
09.09.2025	183	ONLINE	£52.50	Mower Parts - blade	HARRISON HIRE

09.09.2025	184	ONLINE	£49.00	Burdale Rocker handles	DIY Play
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All members approved.

- b. Financial summary to 31st July and 31st August 2025. [See Link](#) [See Link](#)
- c. To receive bank reconciliations to 31st July and 31st August 2025. [See Link](#) [See Link](#)
- d. To note the External Audit Report & Notice of Completion of Audit. [See Link](#) [See Link](#)

The clerk added that date on section 2 had been submitted in error. It was agreed that the website comments were subjective and that the relevant information is present.

All members approved.

062/25 Planning Matters – RESOLVED

Decisions Received

ZE24/09011/MFUL - Erection of 1no. stable block building for 38 horses, erection of 1no. Horse rehabilitation centre, erection of 1no. multi-purpose buildings to provide staff welfare facilities, storage and observation viewing gallery, erection of 2no. lunge rings and 3no. horse walkers, formation of all-weather gallops, reinstatement of grass gallops and provision of service yards. Eco Power Racing (Eco Power Racing) - Beverley Road, Norton

NYC Decision: Approval

Our Recommendation: Approval

ZE24/00465/FUL - Change of Use from shop to restaurant with revised opening hours, erection of single storey rear extension, formation of raised decking area, and alterations to shop front - 37 Commercial Street, Norton

NYC Decision: Refusal

Our Recommendation: Refusal

ZE25/00715/HOUSE - Replacement of conservatory with a single storey rear pitched roof extension, removal of window and forming doorway to front, blocking up side door and reducing size of side window - 81 Welham Road, Norton

NYC Decision: Approved

Our Recommendation: Approval

ZE25/00801/HOUSE - Rendering of the whole house white - 25 Hambleton Road Norton.

NYC decision: Approved

Our recommendation: Approval

Planning Applications - September 2025

**ZE25/00922/LBC Replacement of the two existing Help Points at Malton Railway Station, Malton,
Railway Station Norton Road Norton North Yorkshire YO17 9RD**

Listed Building Consent is sought for the renewal of the existing two Help Points at *Malton Railway Station*, with state-of-the-art technology to replace the existing equipment which is towards the end of its life-cycle. Similar enhancements to station Help Points are being made throughout the TransPennine Express Franchise network.

2 JUSTIFICATION FOR THE APPLICATION

A TransPennine Express Franchise obligation is for the incumbent *Train Operating Company (TOC)* to enhance the information available to all those using or meeting trains on the TransPennine Express Franchise network. The proposed works are required to discharge this obligation. The replacement Help Points proposed are of contemporary design, but will not have an increased impact on the heritage of *Malton Railway Station* visually.

Additional benefits include lower operational and maintenance costs.

Comments: None

All members approved.

ZE25/00834/FUL | Erection of a single storey rear extension following removal of existing extension | Holmesdale 97 Langton Road Norton North Yorkshire YO17 9AE
Proposed Plans

Comments: 1 (Supports with caveats - see below)

Dear Sir/Madam, Planning Application comments have been made. A summary of the comments is provided below. Comments were submitted at 20/08/2025 9:04 PM from Miss Nicholette Scotter.

Customer made comments in support of the Planning Application Reasons for comment:
Comments: 20/08/2025 Where I fully support my neighbours plans for the new extension I have definite concerns about the effects of the removal of the outbuildings attached to the boundary/party wall and removal of this boundary/party wall up to my front kitchen wall. I have already emailed the planning department about my concerns.

On the 12/08/25 I emailed the case officer Jack Thompson using the application no ZE25/00775/GPDE. (planning.rye@northyorks.gov.uk) I followed up the email 2 days later (14/08/25) and spoke to a planning officer. She advised me to again submit my concerns as the planning application had been resubmitted under a new application no. with a new case officer.

My concerns are as follows - 1 2 The actual party wall forms a side wall of my kitchen. This wall is only 9 inches thick (a brick length). The front of the kitchen and the other side wall is a single construction with an external render and internally all three walls insulated and 'plasterboarded'. Removing the outbuildings and the boundary wall plus, digging the footings for the steel structure will potentially cause movement and vibrations that could impact upon the structure of my

kitchen. I'm meeting with the builder next week to share my concerns. I have also spoken to a structural engineer. Please note that the applicant has failed to apply for the boundary/party wall to be demolished up to my kitchen wall. In essence - I do NOT object to my neighbours extension. I am worried about my kitchens structure being adversely affected. I am waiting for the relevant party wall notices to be served and the awards made by their architect prior to the works commencing. I would like the original email (ZE25/00775/GPDE) to be included in the comments area. Thank you.

All members approved in principle but the issues with the neighbours property and party wall must be considered and resolved.

063/25 Cemetery Mower – RESOLVED

It was agreed to purchase the Scag Liberty mower with mulching kit and SCH Trailer from Russells Groundcare as per quotation. [See Link](#)

All members approved, Cllr S Gregory abstained.

064/25 Noticeboard – Deferred

It was agreed to defer this item. The clerk to investigate on more modern options. Also to look at a wooden version. Clerk to also bring back to council a VE Day and VJ Day bench.

065/25 Task and Finish group – RESOLVED

It was agreed that Cllrs D Keal, R King, S Shaw and J Vale would collate all the grant applications for resolution at October's meeting.

All members approved

066/25 Lakeside Community Park Group

Cllr D Keal updated the council on the progress of the group and their intentions to purchase the land at Lakeside using grant funding. A further meeting of the group is planned in October.

067/25 Co- Option – RESOLVED

To resolve to exclude members of the press and public under that Public Bodies Admissions to Meetings Act 1960 due to the nature of the business to be transacted as follows;

a) To discuss the applicants for Co-Option

All members approved, *Cllr S Shaw left the meeting.*

b) Voting – RESOLVED, *As no members of the public were present at the meeting the meeting continued.*

Round one for first vacancy,

Applicant 1, 1 vote. Applicant 2, 4 votes, Applicant 3, 3 votes

Applicant 2 Luke Howzit voted as co- opted member.

Round two for second vacancy,

Applicant 1, 6 votes, Applicant 3, 2 votes

Applicant 1 Judith Ford voted as co-opted member.

Cllr S Shaw returned to the meeting.

068/25 Representatives

Cllr H Spencer attended the Restoring Nature meeting and found this very informative.

Cllr A Spencer said that work continues regarding the dispensary fund.

Cllr J Vale said the Hive continues to monitor visitor numbers and while all the groups well attended the average numbers for reading books has dropped. They are investigating this to see if this is similar throughout the county.

069/25 Date of the next Norton on Derwent Town Council Meeting

It was agreed that the next Norton on Derwent Town Council meeting be held on Monday 13th October 2025, at the Council Chamber, 84b Commercial Street, Norton.

The meeting closed at 8.15pm

Signed Mayor/Deputy Date