

NORTON ON DERWENT TOWN COUNCIL

Minutes of meeting of the Town Council held on Monday 22nd July 2024 at 6.30pm.
The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

PRESENT	Councillors D Keal (Chair) P Farndale, A Spencer, H Spencer L Burr MBE, S Shaw, R King D Lloyd Williams, M Brampton
IN ATTENDANCE	C Eade (Town Clerk)
OTHERS	Malton Cllr S Pritchard, NYC Cllr Keane Duncan
APOLOGIES	Cllr J Vale, Cllr N Whitteven
MEMBERS OF THE PUBLIC 2	

32/24 Public Session

A member of the public raised concerns regarding planning application's from North Yorkshire Council. Asking if the authority still notified the Town Council of all planning applications. As North Yorkshire Councillor Keane Duncan was present he was able to clarify that North Yorkshire Council still consult Norton Town Council on all planning applications. Noting that fewer applications are being received currently.

33/24 Neighbourhood Plan

- a) Cllr S Pritchard from Malton Town Council gave an informative update on the Plan. A referendum could possibly be held in October for adopting the plan but this is yet to be confirmed. There will be approximately 50 community actions stemming from the plan. Looking at identifying ambassadors for each area such as climate change, conservation areas, businesses, roads, flooding and many other areas. MNAP have the ability to apply for funding and bring in specialists

Cllr A Spencer joined the meeting

b) RESOLVED

It was agreed that MNAP would be responsible for the monitoring of some of the community actions stemming from the plan.

7 members approved, 2 members abstained

c) RESOLVED

It was agreed to fund the £350 towards the costs of MNAP producing the first edition of a newsletter regarding the plan. Malton Town Council have also agreed to £350. MNAP plan to produce a quarterly Newsletter funded by other resources for other editions.

All members approved

Cllr S Pritchard left the meeting

34/24 North Yorkshire Members Report

Cllr Keane Duncan gave an extensive report on current plans from North Yorkshire Council. North Yorkshire Council plan to introduce controls costing £2500 per day to contractors working on highways to encourage contractors to work in partnership and lesson road closures and using peak times. This should lead to less congestion and impact on road users when works are required. Also the bollards installed on blackboards are now removable should there be a flood event. This piolet is not a stand alone measure and will, once all information has been collated then enable the installation of traffic lights on the junction. Pedestrians will also have safe crossings as well as cyclists. Making the area a safer junction for all members of the public. This is dependent on the findings from the one way trial due to end in August, time frame on the findings of the trial is unclear. Cllr Duncan also confirmed that while he is not always available to attend every Norton Town Council meetings he is however always contactable and will always work with Norton Council for the good of the Town.

35/24 Declarations of Interest

Cllr L Burr (MBE) abstains from all Norton Town Council planning decisions as she is a member of North Yorkshire Planning Committee.

36/24 Minutes - RESOLVED

- a) That the minutes of the Meeting of Norton on Derwent Town Council Meeting on the 17th June 2024 (minutes 017/24 to 32/24 inclusive) be approved and signed as correct. [See Link](#)

All members approved.

To note

- b) The Minutes of the Staffing & Policy Committee held on 15th July 2024. [See Link](#)

37/24 Mayors Announcements [See Link](#)

38/24 Clerks Report [See Link](#)

39/24 Financial Report and Accounts – RESOLVED

- a. To authorise payment of accounts. [See Link](#)
- b. To receive the financial summary to 30th June 2024 [See Link](#)
- c. To receive bank reconciliation to 30th June 2024 [See Link](#)
- d. To receive deposit account reconciliation to 30th 2024. (Information) [See Link](#)

All members approved

40/24 Planning Matters – RESOLVED

ZE24/00564/FUL

Replacement of concrete tile covering with metal standing seam roofing system on 2no. pitched roofs and replacement of 7no. rooflights on Roof 2

Norton College, Langton Road, Norton, Malton, North Yorkshire, YO17 9PT.

All members recommended approval

ZE24/00547/FUL

Installation of 4no. double glazed UPVC windows to replace existing timber windows

Norton Library, 86 Commercial Street, Norton, Malton, North Yorkshire, YO17 9ES.

All members recommended approval

41/24 Cemetery Committee – RESOLVED

That a Cemetery Committee be formed to assist and support the maintenance of the cemetery grounds.

All members approved

Cllr Keal, A Spencer, R King, P Farndale and D Lloyd Williams to be Committee members.

42/24 Code of Conduct Policy –RESOLVED

To adopt the model code of conduct with the amendments of retracting section 6 on page 11, Disclosure of other Registerable Interests and page 15, table 2, Other Registerable Interests. [See Link](#)

43/24 Clerks Hours - RESOLVED

Councillors acknowledged that the Clerk regularly works beyond her paid hours. It was agreed to increase working hours by 2 hours per week meaning an increase from 30 hours per week to 32 hours per week.

All members approved

44/24 Inspection reports for Play areas – For Information and discussion

All members agreed that the gate should continue to be kept in storage as the report deemed this as low risk. [See Link](#)

45/24 Riverside Lights – Item deferred

Further clarification required for North Yorkshire Council and responsibility for maintenance.

46/24 Representatives

Cllr S Shaw reported on the huge success of this years Roman Festival. The event is growing in popularity and size each year thanks to the many local businesses that help to support it.

Cllr S Shaw also reported that the Malton Museum are to launch a vision exercise to gain the opinions of the public and what they want.

47/24 Members Questions

Cllr L Burr (MBE) requested that the Clerk invites The Agent from The Fitzwilliam Estate to the following meeting.

Cllr L Burr (MBE) again raised concerns regarding the two properties on Commercial Street.

Cllr L Burr (MBE) requested a letter be sent to I Conlan following his resignation, acknowledging his efforts as a Councillor on Norton Town Council.

Cllr L Burr (MBE) Asked the Council’s current position regarding Co-option.

48/24 Date of the next Norton on Derwent Town Council Meeting

The next Norton on Derwent Town Council meeting will be held on Monday 19th August 24 at the Council Chamber, 84b Commercial Street, Norton, YO17 9ES.

The meeting closed at 8.50pm

Claire Eade, Town Clerk

Signed Date

DRAFT