

NORTON-ON-DERWENT TOWN COUNCIL

Minutes of the Meeting of the Town Council held in the Council Chamber, Commercial Street, Norton-on-Derwent on Monday 16th October 2023 at 6.30pm.

PRESENT Councillors D Keal (The Mayor), M Brampton, P Farndale, S Shaw, A Spencer, H Spencer, R King, I Conlan, J Vale and L Burr MBE

IN ATTENDANCE C Eade (Acting Clerk)

APOLOGIES Councillor D Lloyd Williams

106/23 PUBLIC SESSION

Malton Town Clerk in attendance.

107/23 COUNTY MEMBERS REPORT

Cllr Duncan was not present at the meeting.

It was requested that the Acting Clerk write to the County Member and request that he submit a written report when he is not able to attend the meetings.

108/23 DECLARATIONS OF INTEREST

Cllr L Burr MBE abstains from all Norton Town Council Planning application decisions as she is a member of the North Yorkshire Planning Committee.

Cllr D Keal declared an interest agenda item 14, Grants as she is a member of the Lions and has also been lobbied by the Norton Trinity Methodist Church and is a member of the Trustees of Woodhams Stone Collection.

Cllr M Brampton declared an interest in agenda item 9a payment of accounts.

Cllr L Burr and Cllr J Vale declared an interest regarding the Clerks report and reference to a Aldi Store as both own properties on Commercial Street.

Cllr R King declared an interest agenda item 11 CCTV.

109/23 MINUTES

RESOLVED –

a) That the [Minutes of the Town Council Meeting held on 18th September 2023](#) (minutes 91/23 to 105/23 inclusive) be approved and signed as a correct record.

All members agreed.

b) That the [Minutes of the Staffing & Policy Committee Meeting held on 10th October 2023](#) Be approved and signed as a correct record.

All members approved.

110/23 MAYORS ANNOUNCEMENTS – No engagements this month

111/23 REPORT OF THE ACTING TOWN CLERK – [See link](#)

112/23 FINANCIAL REPORTS AND ACCOUNTS

- a. To authorise payment of accounts – [see link](#)
- b. To receive the financial summary to 30th September 2023 – [see link](#)
- c. To receive bank reconciliations to 30th September 2023 – [see link 1](#) and [link 2](#)

RESOLVED – that all accounts be approved for payment, with amendment of date error to September not August.

All members agreed.

113/23 PLANNING MATTERS

ZE23/03502/FUL

Millbeck House 4A Lakeside Way Norton North Yorkshire YO17 9PG

Change of use of assisted living 1no. bedroom dwelling (Use Class C2) to 1no. bedroom residential dwelling (Use Class C3) with no occupancy restriction

RESOLVED –

All members against as this was built as an assisted living dwelling.

ZE23/02486/HOUSE

67 Langton Road Norton Malton North Yorkshire YO17 9AE

Rendering of external walls to the rear and rear/side of the dwelling

RESOLVED –

All members approved subject to matters being resolved with neighbouring property.

ZE23/00987/FUL

Land Adjacent Number 39 Eastfield Avenue Norton Malton North Yorkshire

Erection of 1no. three-bedroom dwelling attached to No.39 forming a terrace of 3no. dwellings

RESOLVED –

All members approved subject to no objections from neighbouring properties. 1 member abstained.

ZE23/04882/HOUSE

56 Ryedale Close Norton Malton North Yorkshire YO17 9DQ

Erection of a single-storey extension to rear elevation

RESOLVED -

All members approved subject to no objections from neighbouring properties.

ZE23/05111/TELN56

Land Off Eastfield Road Norton North Yorkshire

Installation of a 20m lattice tower supporting 3 no. antennas, 2 no. 300mm dishes, 2 no. equipment cabinets and ancillary works.

RESOLVED –

All members approved.

114/23 CCTV – Malton & Norton Server upgrade – [see report](#)

The Chair requested that Malton Town Clerk take any questions arising from the report.

RESOLVED –

It was agreed that the server upgrade was essential for continued security coverage throughout both towns.

All members approved.

115/23 Ongoing vandalism throughout Norton – [see report](#)

RESOLVED –

The Council do not except North Yorkshire Council's proposal of a temporary closure. The Acting Town Clerk is currently working closely with the Police, residents and business owners. The Council will also seek further security measures to be installed in the area to deter such acts and feel that any closure will be detrimental to the town's residents, businesses and visitors.

All members agreed.

115/23 AGAR – Incorrect submission of end of year accounts

RESOLVED –

The form was signed by the Mayor and is to be resubmitted by the Acting Clerk as required. The Council may be subject to a fine – [see form](#)

All members approved.

116/23 Grants

Awaiting further financial information. To be resolved on 20th November Town Council meeting.

All members agreed.

117/23 Allotments – [see letter](#)

It was agreed that signage notifying Allotments holders of an increase in rent was insufficient notification. It was proposed that the Council still receives the planned increased rent but the Council will pay the £3.00 Allotments Association Fees for this year for each plot holder.

Cllr A Spencer agreed to join the Allotment Committee as Cllr I Conlan has resigned from the Committee. It was agreed that a meeting should be held as soon as possible and to include Steve Cass from the Allotment Association to discuss and resolve all the other issues onsite such as pot holes and vermin control.

RESOLVED –

All members approved.

118/23 Members questions

Cllr H Spencer requested that a meeting be held for the Riverbank and to include Members from Malton Town Council, Fitzwilliam Estate and Environment Agency.

119/23 Date of the next Norton on Derwent Town Council Meeting

To agree that the next Norton on Derwent Town Council meeting be held on Monday 20th November 2023 at the Council Chamber, 84b Commerical Street, Norton.

120/23 Position of the Clerk (Excluded Item)

It was agreed to appoint the Acting Clerk to Town Clerk, Proper Officer and RFO.

RESOLVED –

All Members approved.

The Chair thanked members for their attendance and the meeting closed at 9.05pm

Acting Town Clerk

Claire Eade

Signed

Date

DRAFT