

**NORTON ON DERWENT TOWN COUNCIL**  
**MINUTES OF AN EXTRAORDINARY MEETING OF THE COUNCIL**

Held on Tuesday 5<sup>th</sup> September 2023 at 10am  
at The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

**PRESENT** Cllrs D Keal (Mayor), M Brampton (Deputy Mayor), P Farndale, R King, D Lloyd-Williams, S Shaw, A Spencer, H Spencer, J Vale

Acting Clerk – Claire Eade

**1. Emergency Evacuation Procedure**

To note members and the public in attendance of the emergency evacuation procedure.

**2. Apologies**

Cllr L Burr MBE, Cllr I Conlan

**3. Resolution to exclude the public for Items 4. & 5.**

All members agreed.

**4. To receive the Minutes of the Staffing & Policy Committee 31th August 2023 [See Link](#)**

**5. Outcome of disciplinary proceedings.**

- a. The Council agreed to confirm the Staffing & Policy Committee conclusions and plan of action.
- b. The Council agreed that the Mayor should have discretion to decide who to instruct as advisors.

Meeting closed at 10.40am

Acting Clerk  
Claire Eade