

NORTON-ON-DERWENT TOWN COUNCIL

Minutes of the Annual Town Council meeting held in the Council Chamber, Commercial Street, Norton-on-Derwent on Monday 22nd May 2023 at 6.30pm.

PRESENT Councillors; D Keal (Mayor), M Brampton (Deputy Mayor), I Conlan, P Farndale, D Lloyd-Williams, S Shaw, A Spencer, H Spencer, and J Vale.

IN ATTENDANCE S Rainsbury (Clerk), and C Eade (Assistant Clerk).

APOLOGIES Councillors L Burr MBE and R King.

1/23 **ELECTION OF CHAIRMAN (TOWN MAYOR)**

Cllr D Keal was proposed and seconded;

RESOLVED that Cllr D Keal be elected to the office of Chairman of the Council and Town Mayor for the council year 2023/24.

Cllr D Keal signed their Declaration of Acceptance of Office

2/23 **ELECTION OF VICE CHAIRMAN (DEPUTY MAYOR)**

Cllr M Brampton was proposed and seconded;

RESOLVED that Cllr M Brampton be elected to the office of Vice Chairman of the Council and Deputy Town Mayor for the council year 2023/24.

Cllr M Brampton signed their Declaration of Acceptance of Office

Cllr I Conlan left the meeting at 6.35pm

3/23 **PUBLIC SESSION**

There were nine members of the public in attendance with a number of those wishing to express their views of the pre-planning consultation of the Watts Quarry extension.

4/23 **PRE-PLANNING CONSULTATION – WATT'S QUARRY**

Members received the pre-planning consultation document and took account of the views of those members of the public in attendance as well as correspondence received.

RESOLVED that the council voted to recommend refusal, but that should the North Yorkshire Council planning committee be minded to approve the application, members would like to see the following conditions imposed:

- a) Strict controls on the number of truck movements allowed per day/week and tighter monitoring of speeds of these vehicles.
- b) Restrictions on the future use of the quarry site when all the stone has been extracted, so as to ensure restoration works are carried out on site. To restrict business activity on the floor of the quarry to those activities that will not

increase truck movements in and out of the site/through Norton or create additional disturbance to the residents who live on close proximity to the quarry.

5/23 COUNTY & DISTRICT MEMBER REPORTS

NONE

Councillor K Duncan was absent from the meeting.

6/23 DECLARATIONS OF INTEREST

Cllr J Vale informed members that he has recently changed address.

7/23 REPRESENTATIVES

RESOLVED that the following members be appointed to serve as the Council's representatives on the organisations listed below, for the year 2023/24.

Allotment Committee - Cllrs D Keal, I Conlan, R King, and S Shaw.

Derwent Riverside Project - Cllr D Keal.

Dispensary Fund - Cllr A Spencer.

Malton Museum Foundation - Cllr S Shaw.

Malton & Norton Area Partnership - Cllrs D Lloyd-Williams and D Keal.

Malton School Endowment Governors - Cllr A Spencer.

Milton Rooms Management Committee - Cllrs A Spencer and R King.

Neighbourhood Plan Representative - Cllr J Vale.

Neighbourhood Plan Committee - Cllr I Conlan.

Seniors Christmas Party Committee - Cllrs R King, D Keal, and P Farndale.

Ryedale Cameras in Action - Cllrs R King, J Vale, and D Lloyd-Williams.

Ryedale Five Towns Meetings - Cllr D Keal.

Skatepark Committee / Working Party - Cllrs R King, D Keal, A Spencer, and M Brampton.

Staffing and Policy Committee - Cllrs A Spencer, R King, D Keal, M Brampton, H Spencer, and S Shaw.

Woodhams Stone - Cllrs D Keal and R King.

Yorkshire Local Councils Association - Ryedale Branch - Cllr D Keal.

8/23 MINUTES

RESOLVED – That the Minutes of the Town Council Meeting held on Monday 17th April 2023 (Minutes 169 to 188 inclusive) be approved and signed as a correct record.

Proposed by Cllr D Keal, seconded by Cllr P Farndale. All other Members approved.

9/23

MAYORS REPORT

Invitations: No invitations this month

Other issues related to Norton:

Coronation of King Charles III – To inform members that the mayor sent a letter on behalf of the town council congratulating the King on his coronation.

Ryedale Community Foodbank – To inform members that the foodbank held its first Annual General Meeting on 3rd May. The foodbank is doing well and continues to provide a growing amount of food aid to people in Norton, Malton & across Ryedale. Food donations are still down as everyone is affected by the cost of living crisis, so the foodbank is spending substantial amounts on food each week. Pre-Christmas is usually their busiest period, but March 23 has been their busiest month since the foodbank reopened as a community led facility.

Thank you barbecue for In Bloom & Tidy Group teams – To inform members that following the demise of Ryedale District Council an email from Antony Croser about the future of the Malton & Norton Tidy Group and outlining the immense amount of hard work they put into our community, prompted a discussion between the mayors of Malton & Norton around a ‘thank you’ for both the Tidy Group and the In-Bloom teams.

To this end a barbecue is being planned at Rory’s Bar in Malton in September with costs shared jointly between Malton & Norton Town Councils. The cost to Norton would be £292.50. This amount to cover costs for volunteers, if councillors want to attend they should be able to pay for their own tickets.

If members are supportive of this proposal we will go ahead and book.

RESOLVED that members were in full support of this as an appreciation of the volunteers time spent to make our town a cleaner and healthier place to live.

CIL Funding – To inform members that the mayor attended the Annual General Meeting of North Yorkshire Council on 17th May when several representatives of the various organisations who have been awarded money from Ryedale District Councils CIL fund asked questions of the Executive on why these monies have still to be paid and if the new council will honour the democratic decision of Ryedale District Council. Norton College is one of the successful applicants and is fully supportive of the campaign to see this money raised in Ryedale spent locally.

Land adjacent to Lakeside – To inform members that the land adjacent to Lakeside which came before this council last month via planning for the refurbishment of the agricultural buildings on the site, is now up for sale. Having spoken to residents on Lakeside they are concerned that if it is sold, further attempts will be made to develop the site for housing and put a new access in from Lakeside, dissecting the public footpath.

The mayor has been asked if the town council would be interested in purchasing the land as public open space. The land is currently on the market with an asking price of £350,000 which seems a lot for a relatively small piece of land.

RESOLVED that the clerk is to look into this idea further and look at applying for a grant from the Government's 'Community Ownership Fund'.

10/23 FINANCIAL MATTERS

<u>Company / Payee</u>	<u>Description</u>	<u>Amount</u>	
North Yorks Council	Cemetery - Business Rates (May)	217.00	DD
North Yorks Council	Chamber - Business Rates (May)	356.00	DD
British Gas	Chamber - Gas (April)	107.05	DD
British Gas	Chamber - Elec (April)	68.67	DD
British Gas	Passageway - Elec (April)	27.55	DD
British Gas	Cemetery - Elec (April)	47.79	DD
BT	Telephone/Broadband (April)	54.12	DD
Business Stream	Chamber - Water	80.14	DD
Business Stream	Allotment - Water	158.71	DD
Business Stream	Allotment - Water	68.98	DD
Business Stream	Allotment - Water	429.25	DD
Business Stream	Allotment - Water	10.05	DD
Business Stream	Cemetery - Water	22.44	DD
Aviva Pension	Payroll - Clerk Pension (April)	804.60	DD
ICO	Annual Payment	35.00	DD
Salaries	Payroll (April)	4,966.13	
HMRC	Payroll - Tax & NI (April)	1,754.04	
North Yorks Pension	Payroll - NYPF (April)	619.23	
Harrison Hire	Skatepark - Electricity (April)	57.36	
Spectrum	Chamber - Printing (April)	29.91	
Hardcastle France	Payroll Service (June-March)	600.00	
Rialtas	Annual Subscription	179.91	
Bayes Tree Services	Cemetery - Removal of brash	504.00	
R Yates	Play Areas - Gate Eye	3.45	
R Yates	Allotments - Replacement Tap	7.80	
R Yates	NiB - Miracle-gro	26.10	
R Yates	Cemetery - Bin Bags	5.40	
Tyke 2000	Cemetery - Fuel	40.02	
Jewsons	Cemetery - Cement	53.71	
Elkerbridge Bookkeeping	Internal Audit	400.00	
JDL Plumbing	Chamber - Toilet/Kitchen Leak	575.52	

Total £12,309.93

RESOLVED – That thirty one accounts be approved for payment.

Proposed by Cllr P Farndale, seconded by Cllr D Lloyd-Williams. All other members approved.

11/23 BANK MANDATE

Members reviewed the bank mandate and confirmed signatories.

RESOLVED that account signatories are Cllrs D Keal, D Lloyd-Williams, R King, and S Shaw.

12/23 CO-OPTION POLICY

Members received the draft Co-option Policy.

RESOLVED that a working party be formed to re-write the template draft policy. Members appointed to the working party are Cllrs J Vale, S Shaw, A Spencer, and M Brampton.

Proposed by Cllr M Brampton, seconded by Cllr D Keal. All other members agreed.

13/23 STAFFING COMMITTEE MINUTES

Members received the Staffing Committee minutes.

RESOLVED that members agreed to increase the Assistant Clerk's hours from 8 hours to 12 hours per week.

Proposed by Cllr D Keal, seconded by Cllr A Spencer. All other members approved.

14/23 CEMETERY REGULATIONS

Members received the draft cemetery regulations paper.

RESOLVED that a working party be formed to re-write the template draft policy. Members appointed to the working party are Cllrs A Spencer, D Keal, J Vale, S Shaw, and P Farndale.

Proposed by Cllr D Keal, seconded by Cllr J Vale. All other members agreed.

15/23 MOREHEDGES GRANT

Members received a paper on a successful grant applied for with the Woodland Trust.

RESOLVED that members were in agreement for the Clerk to pursue the agreement of the grant.

16/23 CHAMBER CHAIRS

Members received costings for replacement chamber chairs and also costs for reupholstering existing chairs.

RESOLVED that members requested the Clerk to obtain further costings for both leather and faux leather to the existing chairs.

17/23 COMPLAINT FROM A NORTON RESIDENT

Members discussed the best way to respond to this complaint.

RESOLVED – Members agreed that this complaint should be dealt with at an extraordinary full council meeting.

Proposed by Cllr J Vale, seconded by Cllr A Spencer. All other members agreed.

18/23 MALTON & NORTON NEIGHBOURHOOD PLAN

Members received costings for the remaining stages of the neighbourhood plan

DEFERRED to the next town council meeting on 19th June 2023.

19/23 CORRESPONDENCE

Email from Next Steps – Re: Toilet facilities at the Eastfield Allotments

RESOLVED it was agreed that this item of correspondence be taken up with the Allotment Committee.

Letter from a Norton resident – Re: BT Pole objection

RESOLVED that the erection of a BT Pole has already been objected to.

Letter from a Norton resident – Re: Wildflowers on the Riverside

RESOLVED that the Clerk to engage with the correspondent to agree on the best way to cut the riverbank area.

20/23 REPRESENTATIVES

NONE

21/23 MEMBERS QUESTIONS

A member asked for an update on the upper floor premises of 37a Commercial Street.

RESOLVED that the clerk has exhausted all attempts to address the health and safety concerns with North Yorkshire Council and North Yorkshire Building Controls.

22/23 DATE FOR THE NEXT MEETING

Members agreed that the next Town Council meeting be held on Monday 19th June 2023, 6.30pm at the Council Chamber, 84b Commercial Street, Norton.

The Annual Town Meeting will be held on Monday 5th June 2023, 6.30pm at the Council Chamber, 84b Commercial Street, Norton.

(Meeting closed at 8.15pm)

_____(Chairman)