

Item 7

### NORTON-ON-DERWENT TOWN COUNCIL

Minutes of the Meeting of the Town Council held in the Council Chamber,  
Commercial Street, Norton-on-Derwent on Monday 17<sup>th</sup> October 2022 at 6.30pm.

**PRESENT** Cllrs, M Brampton (Deputy Mayor), L Burr MBE, I Conlan, P Farndale, R King, D Lloyd-Williams, S Shaw, A Spencer, and H Spencer.

**IN ATTENDANCE** S Rainsbury (Clerk), and T Hicks (Deputy Clerk).

**APOLOGIES** Councillors D Keal (Mayor) and F Maietta.

#### 63. COUNTY & DISTRICT MEMBER REPORTS

It was noted that the County Councillor for Norton; Councillor Keane Duncan was absent from this meeting.

A brief update was provided by Cllr L Burr as County Councillor for Malton.

#### 64. DECLARATIONS OF INTEREST

Cllr R King is associated with Norton Hive Library and Malton and Norton Heritage Centre

Cllr S Shaw is married to the founder of Derwent Diggers and trustee of Malton Museum

#### 65. MINUTES

**RESOLVED** – That the Minutes of the Town Council Meeting held on Monday, 15<sup>th</sup> August 2022 (Minutes 45 to 62 inclusive) be approved and signed as a correct record. Proposed by Cllr I Conlan, seconded by Cllr L Burr. All other Members approved.

#### 66. MAYORS REPORT

##### a) Invitations:

On October 2<sup>nd</sup> I was delighted to be invited to an event at Norton Skatepark celebrating the opening of the entire park including the newly refurbished halfpipe. This was an excellent event with at least 300 people – of all ages - attending at different times during the day. It was very well organised by Ryan Swain with support from Tim and others and it was a pleasure to see so many young (& now so young!) people enjoying the park. Cllr Conlan and myself awarded numerous prizes/trophies at the end of the day to some of the very talented skaters present.

I would like to put on record my thanks to Tim for his involvement in organising the event and being there all day. I would also like to thank Malton & Norton Lions for providing stewards.

Pleased to see that the skatepark is being well used on a daily basis and now complete is a real asset for Norton and Malton.

##### b) Items relating to Norton:

On September 6<sup>th</sup> I chaired Ryedale DC Flood Working Party and was dismayed to be told by Yorkshire Water that the planned extra pumping station to prevent groundwater and sewer flooding on Church Street has been delayed due to 'other priorities'.

Discussions are ongoing with Yorkshire Water to try to get the pump delivered as soon as possible to alleviate the risk of flooding in Church Street, Bruntwood Terrace, Derwent Terrace and St Nicholas Street.

On October 5<sup>th</sup> I attended a joint meeting of Norton and Malton town councils with County Councillor Keane Duncan and Officers Richard Marr and Tim Coyne from NYCC. Members may want to discuss this as many Norton councillors were present. It allowed members to express their frustrations around the ongoing congestion in Malton and Norton, accompanying air pollution issue and to put forward ideas. As Cllr Duncan holds the portfolio for Transport at NYCC, council May wish to continue to lobby him around these matters.

After approaches from residents on Lakeside, I have arranged for the outflow from the lake into Mill Beck to be cleared as it had become clogged with weed and debris.

Again after concerns raised by residents regarding the felling of trees at Pinewood in Norton, I raised the issue with Ryedale DC tree officer and TPOs have now been served to retain these perfectly healthy trees

**c) Christmas:**

As mentioned at the last meeting I now have agreement from Everyone Active to put up a Christmas tree in front of Norton Pool. Working on securing a tree next and lights next.

**d) Ryedale Foodbank:**

The Foodbank continues to be very busy with the numbers of people being supplied with food parcels increasing month on month. We are seeing a growing number of people stating fuel costs as a reason for needing food aid and also seeing more working people being referred to us.

We are planning to enhance our parcels at Christmas to include some treats and gifts thanks to the generosity of local people and businesses.

**e) Announcement:**

Just to let members know that the Mayor will be holding a Civic Service on March 3<sup>rd</sup>, 2022 at St Peter's Church, Norton. More details to follow.

**67. REPORT OF THE TOWN CLERK**

**a) Norton Skatepark**

I am pleased to inform you that Norton Skate Park is now fully operational following the completion of the Stage Two works completed by King Ramps, and signed off by ROSPA. I had the outlet drain cleaned out but there remains concern over where the rainwater drains to, and will revisit this again should concerns be raised as we move in to the winter months. The lighting and CCTV was recently serviced and it was found that two of the lights required replacing and a timer to be added. King Ramps to attend to snagging repairs on Wednesday 19<sup>th</sup> October.

**b) Eastfield Allotments**

I have been spending a lot of my time recently looking at the infrastructure of the Eastfield Allotment site and feel we are now on top of most of the offending tenants. The tenancy agreements we hold are not great, there seems to be a considerable number of tenancy agreements missing. I have had the tenancy agreements and terms and conditions updated and are on tonight's agenda. Once a resolution is agreed I will look to have all tenants sign the new tenancy agreements and T&C's so that everyone is on the same page and we have a correct log of all tenants. As part of this I am requesting telephone and email details, which will reduce the cost of printing and postage in the future.

**c) YLCA Annual Conference**

I attended the annual YLCA Conference in Wakefield on Friday 23<sup>rd</sup> September. As this was my first YLCA conference I found it extremely informative and have come away with lots of ideas for the future of the council. I took part in a few workshops; Local Council Insurance & Risk Assessments, Grant Writing and Funding Opportunities, and How to Engage Effectively with Young People.

**d) Visit and Tour of Octon Crematorium**

I was approached by Andrew, Cemetery Manager as he was regularly asked questions concerning the cremation process which he was unable to answer. I spoke to a couple of local Crematoriums and Andrew and I visited Octon Crematorium on Wednesday 28<sup>th</sup> September. We were shown the whole process of cremations and found this very interesting and knowledgeable. We also visited the memorial gardens which added to possible ideas for future modernisation of Norton Cemetery.

**68. FINANCIAL MATTERS**

Accounts for payment

Company / Payee	Description	Amount	Method
YLCA	Training Webinar - Allotments	25.00	BACS
YLCA	Training Webinar - LC Powers	25.00	BACS
YLCA	YLCA Conference - Clerk	120.00	BACS
YLCA	Training Webinar - Committee	16.70	BACS
TYKE 2000	Cemetery - Fuel (July)	35.02	BACS
TYKE 2000	Cemetery - Fuel (August)	35.00	BACS
Direct Imaging	Chamber - Printing costs (August)	18.64	BACS
Direct Imaging	Chamber - Printing costs (July)	45.68	BACS
Norton Hardware	Supplies	132.96	BACS
	Annual Gov. & Accountability		
PKF Littlejohn LLP	Return	720.00	BACS
King Ramps	50% payment for Vert Ramp	30,350.66	BACS
LA Builders	Cemetery Wall repair	1,650.00	BACS
Ryedale Landscapes	Welding skatepark shelter	150.00	BACS
R Yates	Bin Bags - Cemetery	5.40	BACS
Fitzwilliams Estate	Skatepark Lease (Oct 21 to Jan 22)	462.50	BACS
Fitzwilliams Estate	Skatepark Lease Jul 21 to Oct 21)	462.50	BACS
Hopkinson & Sons	Tools Service - Cemetery	148.15	BACS
Hopkinson & Sons	Cemetery - Dee Clean Carb	28.50	BACS
Sarah Jarman Art	Updating Honours Board	64.00	BACS
SubScan UDS	Skatepark blocked outlet	165.00	BACS

Salaries	August - Salaries	5,439.31	BACS
	Pension Employer Contribution		
NY Pension Fund	(Aug)	1,445.04	BACS
HMRC	TAX & NI (Aug)	1,196.75	BACS
MTC	CCTV Maintenance qtr 2	243.00	BACS
Environmental Art	Skatepark fencing hire	132.00	BACS
Noble Skip Hire	Allotment	288.00	BACS
The First Aid Box	First Aiders - Skatepark event	294.00	BACS
LexisNexis	Arnold Baker 13th edition	131.99	BACS
Environmental Art	Skatepark fencing - Final	270.00	BACS
LMS Events	Christmas Events Hire	735.00	BACS
Smith of Derby	Clock Annual Service	328.80	BACS
Salaries	September - Salaries	5,283.09	BACS
	Pension Employer Contribution		
NY Pension Fund	(Sept)	1,554.41	BACS
HMRC	TAX & NI (Sept)	1,570.91	BACS
Ryedale District Council	Rates - Chamber	339.00	DD
Ryedale District Council	Rates - Cemetery	220.00	DD
British Gas	Passageway - Electric	11.89	DD
British Gas	Cemetery - Electric	18.19	DD
British Gas	Chamber - Electric	38.14	DD
British Gas	Chamber - Gas	41.21	DD
BT	Chamber - Telephone + Broadband	71.02	DD
	<b>Total</b>	<b>54,312.46</b>	<b>PAID</b>
Yorkshire Housing	Rent - The Old Courthouse	1,711.32	DD
Fitzwilliams Estate	Riverside - Half Yearly Rent	79.00	DD
Ryedale District Council	Chamber - Rates	339.00	DD
Ryedale District Council	Cemetery - Rates	220.00	DD
British Gas	Passageway - Electric	14.23	DD
British Gas	Cemetery - Electric	18.63	DD
British Gas	Chamber - Electric	42.36	DD
British Gas	Chamber - Gas	101.10	DD
BT	Chamber - Telephone + Broadband	70.72	DD
Direct Imaging	Office Supplies	41.66	BACS
HMRC	TAX & NI (June)	803.03	BACS
LA Builders	Allotment - Removal of Asbestos	300.00	BACS
R Yates	Play Areas - Cement	11.00	BACS
R Yates	Cemetery - Waterproof Coat	24.00	BACS
R Yates	Chamber - Light tubes x 2	23.98	BACS
R Yates	Cemetery - Key Cut & Bin Bags	9.15	BACS
Direct Imaging	Chamber - Printing costs (Sept)	41.66	BACS
Coppins Systems	Chamber - Maintenance	35.00	BACS
	Skatepark - CCTV & Lighting		
Derventio Fire	Service	168.00	BACS
Bayes Tree Services	Cemetery - Tree Maintenance	348.00	BACS
Tyke 2000	Cemetery - Fuel	65.99	BACS
Sutcliffe Play	Play Area - Repair	27.36	BACS
King Ramps	Vert Ramp - 44% payment	26,708.59	BACS
TWM Traffic Control	VAS - Scarborough Road	4,174.56	BACS

YLCA	Internal Audit Webinar	30.00	BACS
YLCA	Budgeting Webinar	30.00	BACS
YLCA	Procurement Webinar	30.00	BACS
RoSPA	Skatepark - Inspection	474.00	BACS
Total		35,942.34	

**RESOLVED** – That sixty nine accounts be approved for payment.  
Proposed by Cllr L Burr, seconded by Cllr D Lloyd-Williams. All other members approved.

## 69. PLANNING MATTERS

22/00943/73A Variation of Conditions 02 and 04 of planning approval 21/01239/HOUSE dated 04/11/2021 to replace drawing 1467\_AR50\_01C with drawing 1467\_AR50\_01D to allow permanently fixed (non opening) window on south elevation to be changed to an openable escape window.

Wold Cottage, Langton Road, Norton, YO17 9PZ

**RESOLVED** – Approved (Cllr A Spencer abstained)

22/00909/FUL Change of use from former nail salon to dog grooming service (no internal or external alterations)

29 Commercial Street, Norton, YO17 9HX

**RESOLVED** – Approved

22/00997/HOUSE Removal of existing carport canopy and the erection of a timber framed, aluminium cladded building to form entrance lobby / utility room, to west elevation.

14 The Ridings, Norton, YO17 9AP

**RESOLVED** – Approved (Subject to neighbour agreement)

22/00959/HOUSE Erection of first floor extension over the existing rear extension.

13 Parliament Avenue, Norton, YO17 9HF

**RESOLVED** – Approved (Subject to neighbour agreement)

22/01020/HOUSE Erection of a single storey rear extension to form a link to a detached utility building.

102 Welham Road, Norton, YO17 9DS

**RESOLVED** – Approved

## 70. MALTON & NORTON NEIGHBOURHOOD PLAN

Members received report detailing an update from a previous Malton Town Council meeting requesting amends be made to the Neighbourhood Plan and to approve a contribution of £1,000 towards the costs.

**RESOLVED** – Proposed by Cllr S Shaw, votes confirmed: -

**For:** Cllrs S Shaw, L Burr, I Conlan, M Brampton (casting vote)

**Against:** Cllrs A Spencer, H Spencer, P Farndale, D Lloyd-Williams

**Abstained:** Cllr R King

## 71. ENERGY RENEWALS

Members received a report from the Clerk on the three electricity accounts which are for renewal in November 2022.

**RESOLVED** – That the most suitable option was to renew on the one year fixed rate tariff.

Proposed by Cllr R King. All other members approved.

## 72. FRACKING

Members received a paper from Cllr I Conlan on Fracking.

**RESOLVED** – Members agreed unanimously that Norton Town Council is opposed to any fracking activities in its locality.

Proposed by Cllr I Conlan, seconded by Cllr H Spencer. All other members agreed

## 73. POLICY AND FINANCIAL REGULATIONS REVIEW

- a) Terms of Reference for the Allotment Committee
- b) Terms of Reference for the Skatepark Committee

**RESOLVED** – Members agreed both policies.

Proposed by Cllr L Burr. All other members agreed.

## 74. COUNCIL GRANT SCHEME

Members received a total of fourteen grant applications.

**RESOLVED** – A total of nine organisations were awarded grants: -

Norton Free Fridge	£500.00
Norton Hive Library	£260.53
Malton, Norton and District Lions Club	£400.00
Next Steps	£1,250.00
Ryedale Special Families	£250.00
Malton Museum	£498.70
1 <sup>st</sup> Norton Scout Group	£500.00
Derwent Diggers	£400.00
Dementia Forward	£600.00
<b><u>TOTAL</u></b>	<b><u>£4,659.23</u></b>

## 75. EASTFIELD ALLOTMENTS

- a) Terms and Conditions
- b) Allotment Tenancy Agreement

c) Trading Shed Tenancy Agreement

Members reviewed these updated documents

**RESOLVED** – Members agreed with the changes and updates to these documents.  
Proposed by Cllr L Burr. All other members agreed.

**76. CO-OPTION APPLICATIONS**

Members discussed the three co-option applications to consider the appointment of a vacant seat on the West ward.

**RESOLVED** – Members agreed to appoint Joshua Vale.  
Applicant 1 received no votes  
Applicant 2 received two votes  
Applicant 3 received three votes

**77. DATE FOR THE NEXT MEETING**

Monday 21st November 2022, at 6.30pm, to be held at The Old Courthouse, 84b Commercial Street, Norton.

(Meeting closed at 8.50pm)

\_\_\_\_\_ (Chairman)