

Item 5

NORTON-ON-DERWENT TOWN COUNCIL

Minutes of the Meeting of the Town Council held in the Council Chamber, Commercial Street, Norton-on-Derwent on Monday 15th August 2022 at 6.30pm.

PRESENT	Cllrs D Keal (Mayor), M Brampton (Deputy Mayor), L Burr MBE, I Conlan, R King, D Lloyd-Williams, F Maietta, S Shaw, A Spencer, and H Spencer.
IN ATTENDANCE	S Rainsbury (Clerk), and T Hicks (Deputy Clerk)
APOLOGIES	Councillor P Farndale

45. MINUTES

RESOLVED – That the Minutes of the Town Council Meeting held on Monday, 20th June 2022 (Minutes 23 to 36 inclusive) be approved and signed as a correct record. Proposed by Cllr F Maietta, seconded by Cllr L Burr. All other Members approved.

Under minute 44 it should be noted that Cllr S Shaw was voted on becoming the Malton Museum representative for Norton.

Concerns were raised by Cllr F Maietta over the minutes overall, and that they were not in-depth enough, which the town clerk advised that the minutes are written to show items which received resolution, but will seek guidance on whether the proposed minutes are lacking in areas.

46. REPORT OF THE TOWN CLERK

- a) **CIL** – I can confirm that the council have received a CIL payment of £3053.25 from the development by Rockcliffe Homes Ltd on Langton Road.
- b) **Grants** – The annual grants scheme will commence on 1st September for local charities and groups to submit their applications, we will pursue advertising in the Gazette & Herald and The Handy Mag as well as noticeboards and social media.
- c) **Hedge Cutting** – Due to the Bird Nesting Season (March to August) we have recently implemented a ban on hedge cutting during this time, hedge cutting will commence again from 1st September to 28th February.
- d) **Co-option** – The deadline for expressions of interest is Friday 12th August. I will then issue the questions to potential councillors.
- e) **Vert Ramp** – A grant for £50,000.00 from Ryedale District Council has been received, contract has been signed and King Ramps are due to commence work shortly.

47. FINANCIAL MATTERSAccounts for payment

<u>Company / Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Method</u>
Direct Imaging	Chamber - Printing costs (July)	135.69	BACS

BATA	Playground Supplies	50.83	BACS
Member Expenses	Yorkshire Day	55.40	BACS
Chris Brigham	Window Cleaning (qtr)	17.00	BACS
Business Stream	Cemetery - Water	21.24	DD
Business Stream	Chamber - Water	73.11	DD
Business Stream	Allotment (1st) - Water	95.21	DD
Business Stream	Allotment (2nd) - Water	118.32	DD
Business Stream	Allotment (Stores) - Water	8.92	DD
Business Stream	Allotment - Water	61.31	DD
R Yates	Playground Supplies	3.65	BACS
Streetscape	Playground Supplies	312.00	BACS
Streetscape	Playground Annual Safety Inspection	384.00	BACS
Ryedale Web Services	Email Addresses Annual Cost	210.00	BACS
EAZY Office Supplies	Whiteboards	82.63	BACS
Yorkshire Housing	Chamber Rent (July-Sept 2022)	1,711.32	BACS
TYKE 2000	Cemetery - Fuel	40.00	BACS
Malton T C	CCTV Connectivity (qtr)	372.00	BACS
Hopkinson & Sons	Cemetery - Strimmer	334.00	BACS
GMC	Chamber - Fire Alarm Service (qtr)	90.00	BACS
Direct Imaging	Chamber - Office Supplies	93.36	BACS
Direct Imaging	Chamber - Printing costs (June)	42.33	BACS
The Handy Mag	Co-option Advert	220.80	BACS
Coppins Systems	Chamber - IT Maintenance	65.00	BACS
British Gas	Passageway - Electric	14.62	DD
British Gas	Cemetery - Electric	17.56	DD
British Gas	Chamber - Electric	33.10	DD
British Gas	Chamber - Gas	43.03	DD
BT	Chamber - Telephone + Broadband	64.74	DD
Salaries	July - Salaries	6,040.68	BACS
Salaries	Final Salary addition	117.74	BACS
NY Pension Fund	July - Pension Employer Contribution	1,100.86	BACS
HMRC	July - NI	485.10	BACS
	Total	12,515.55	

RESOLVED - That thirty three accounts be approved for payment.

Proposed by Cllr L Burr, seconded by Cllr D Lloyd-Williams. All other members approved.

48. PLANNING MATTERS

22/00817/HOUSE Erection of two-storey extension to side elevation and porch to front elevation following demolition of existing conservatory

24 The Avenue Norton Malton North Yorkshire YO17 9EF

RESOLVED – Approved

22/00867/HOUSE Erection of a detached open sided car port

104 Welham Road Norton Malton North Yorkshire YO17 9DS

RESOLVED – Approved

49. CO-OPTION APPLICATION FORM

Members reviewed the proposed application form for co-opting.

RESOLVED – The form was accepted. The clerk will now issue to interested parties.
Proposed by Cllr L Burr, seconded by Cllr I Conlan. All other members approved.

50. COUNCIL TO GO CASHLESS

Members discussed the proposed implementation of introducing a card payment service for allotment/garage rents and cemetery payments.

RESOLVED – That the most suitable option was the SumUp card reader and the clerk will proceed to purchase.
Proposed by Cllr L Burr, seconded by Cllr R King. All other members approved.

51. CHRISTMAS PLANNING

Members discussed the basic planning of the Christmas festivities in Norton

RESOLVED – That we hold a Santa Run and Christmas Light Switch-on as well as a Christmas Tree and agreed on holding the event of Sunday 20th November.
Proposed by Cllr L Burr, seconded by Cllr R King. All other members agreed

52. STAFFING AND POLICY COMMITTEE

Members discussed the terms of reference for the staffing committee and to add the word 'policy' to their title as committee members.

RESOLVED – Members agreed to hold a committee meeting shortly to review current policies.
Proposed by Cllr L Burr, seconded by Cllr D Lloyd-Williams. All other members agreed.

53. ALLOTMENT COMMITTEE

Members to discuss and appoint representatives to form a new committee.

RESOLVED – Proposed by Cllr D Keal, seconded by Cllr L Burr. All other members agreed.

Appointed committee members are: -
Cllrs D Keal, L Burr, R King, F Maietta, I Conlan, and S Shaw

54. GRANT TO NORTON ALLOTMENT ASSOCIATION

Members to discuss and agree on approving a grant of £2,500.00 in order for the allotment shop to by supplies and fixtures in order to reopen.

RESOLVED – The grant was approved.
Proposed by Cllr D Keal, seconded by Cllr L Burr. All other members agreed.

55. ALLOTMENT RENT INCREASE

Members to discuss the need to increase allotment full plot rents from £30.00 to £40.00 per year and ahlf plot rents from £15.00 to £20.00 per year.

RESOLVED – The increase was approved.

Proposed by Cllr D Keal, seconded by Cllr L Burr. Cllr A Spencer abstained, Cllr D Lloyd-Williams voted against. All other members agreed.

56. CHAMBER HONOURS BOARD

Members to discuss and approve the honours board being updated in gold leaf.

RESOLVED – Approved instruction for Sarah Jarman Art.

Proposed by Cllr D Keal, seconded by Cllr R King. All other members agreed.

57. TOWN COUNCIL NOTICEBOARD

Members to discuss and approve with purchase of a new noticeboard for the exterior of the chamber.

RESOLVED – Approved purchase from Shipley Noticeboards.

Proposed by Cllr R King, seconded by Cllr D Lloyd-Williams. All other members agreed.

58. TENANCY OF FORMER CIVIC AMENITIES SITE COMPOUND

Members to discuss granting a long term lease to Bayes Tree Services.

DEFERRED – To ascertain a site valuation, in the first instance.

Cllr D Keal and the Clerk to administer.

59. COMMUNICATION FROM A NORTON RESIDENT CONCERNING VEHICLES SPEEDING ON BEVERLEY ROAD

Members received an email from a resident on Beverley Road over concerns of vehicles speeding into and out of the town.

RESOLUTION – Clerk to write to Cllr Duncan to make him aware as Executive Member for Highways and Transportation, and also to request consider a 40mph buffer from the edge of town and a review of the county council's mobile speed camera policy.

60. REPRESENTATIVES

Cllr F Maietta requested a meeting of the skatepark working party to discuss ongoing works and other matters concerning the Norton Road Skatepark.

RESOLVED – Clerk to schedule this meeting.

61. CLERKS PENSION

Members to discuss and agree to the recommendation for the clerk to obtain a non LGPS pension and to continue contributions in line with existing council employees.

RESOLVED – Approved.

Proposed by Cllr D Keal, seconded by Cllr L Burr. All other members agreed.

62. DATE FOR THE NEXT MEETING

Monday 19th September 2022, at 6.30pm, to be held at The Old Courthouse, 84b Commercial Street, Norton.

(Meeting closed at 8.50pm)

_____ (Chairman)