

Minutes of the Meeting of the Town Council held in the Council Chamber
Commercial Street, Norton-on-Derwent on Monday 17 January 2022 at 6.30pm.

PRESENT Councillor Mrs A Spencer (Mayor) in the Chair;
Councillors A. Croser, P. Farndale, J. Howard, R. King, D. Lloyd-Williams, P. Mooring,
H. Spencer.
Also Mr T. Hicks, Deputy Clerk

120. (01/22) **APOLOGIES**

Councillors Mrs L Burr MBE, Ms S Cawte, Mrs D Keal, and J Mackenzie.

121. (01/22) **PUBLIC SESSION**

Cllr W Oxley stated his disappointment at the Malton Town Council withdrawal of the Skate Park. He said it was urgent that the work be done to fix the park. He also added that the ½ pipe would suit as a project for a community group to take over. Members of the public raised questions in connection with the delays in the park reopening, the need to have the repairs undertaken, questions over the surfacing and suitability of the ramps, and generally expressed a need to move things forward.

122. (01/22) **GUEST SPEAKER**

No Guest Speaker.

123. (01/22) **DECLARATIONS OF INTEREST**

No Declarations of Interest made.

124. (01/22) **SKATE PARK**

Members received and discussed the two quotations for the Structural Survey of the large half pipe. RESOLVED Members approved the appointment of Westlakes Engineering Manchester.

An update was provided to Members in connection with quotations for the repairs. One company have both inspected the park and submitted their quote. Another company inspected the park last week and we are expecting their quote within the next week / fortnight.

125. (01/22) **CONFIRMATION OF MINUTES**

RESOLVED that the Minutes of the Town Council Meeting, held on Monday, 15th November 2021 (Minutes 102 to 119 inclusive) be confirmed and signed by the Chairman.

Under Minute 125, Councillor Spencer asked about an update on the Beverley Road development. Councillor Lloyd-Williams added little would be done at the moment as the link road would need to go in first. Under Minute 127, Councillor Lloyd Williams noted that a Malton Councillor was not in attendance at the Norton Remembrance Service and it was agreed that the deputy clerk would diarise this and remind the Malton clerk nearer the time.

Continued.....

126. (01/22) **CLERK'S REPORT**

No clerks report.

127. (01/22) **TOWN MAYOR'S REPORT**

No Mayors report.

128. (01/22) **FINANCIAL MATTERS**

NOVEMBER ACCOUNTS

- (a) Accounts paid and for payment
The RFO reported that accounts nos. 188 to 201 inclusive, amounting to £9,859.61 had been paid since the last meeting of the Council.
RESOLVED that account nos. 202 to 210 inclusive, amounting to £5,179.35 be paid. Payments had been made accordingly.
- (b) Financial report
The financial report for the period 01.11.21 to 30.11.21 was received.
- (c) Budgetary monitoring
The monitoring report for the period ending 30 November 2021 was received.

DECEMBER ACCOUNTS

- (d) Accounts paid and for payment
The RFO reported that accounts nos. 211 to 224 inclusive, amounting to £14,286.99 had been paid since the last meeting of the Council.
RESOLVED that account nos. 225 to 234 inclusive, amounting to £13,660.93 be paid. Payments to be made accordingly.
- (e) Financial report
The financial report for the period 01.12.21 to 31.12.21 was received.
- (f) Budgetary monitoring
The monitoring report for the period ending 31 December 2021 was received
- (g) Budget for the Year 2022/23
RESOLVED that the Budget for the year 2022/23 be confirmed as set out in the notes from the informal meeting held on the 20 December 2021.
With a budget of £185,381 an increase of £16,239 on the budget for 2021/22 or an increase of approximately 9.6%
- (h) Precept for the Year 2022/23
For 2022/23 the tax base for Norton based on Ryedale District Council's Band 'D' Equivalent had gone up by 64.25 properties, from 2510.88 for 2021/22 to 2575.13 for 2022/23 which was an increase of 2.56%.
RESOLVED that the Precept for the year 2022/23 be confirmed as £162,000 which represents a Band 'D' tax of £62.91, an increase of 3.23% over 2021/22

129. (01/22) **PLANNING MATTERS**

- (a) Planning applications referred to the Town Council by Ryedale District Council, for comment and/or recommendation were dealt with as follows: -

21/01649/HOUSE Erection of two storey side extension
20 Rosedale Avenue Norton Malton YO17 9DL
RESOLVED Recommend Approval

Continued.....

- (b) To receive decisions notified by Ryedale District Council.

Approved

21/01424/HOUSE Erection of a single storey side extension and conversion of garage into additional living space on the east elevation
19 Honeysuckle Court Norton Malton North Yorkshire YO17 8FF

130. (01/22) **RYEDALE COMMUNITY FOOD BANK**

As Cllrs Mackenzie and Keal were absent, there was no Ryedale Community Food Bank update.

131. (01/22) **NEIGHBOURHOOD PLAN**

Members were asked to agree to the following statements:

(a) Following approval of the Plan at the September 2021 meeting of the council, members to grant delegated authority for the Malton and Norton Neighbourhood Plan Steering Group to submit the plan and all associated documents to Ryedale District Council at the earliest opportunity.

(b) Members to agree the appointment of an examiner to the Neighbourhood Plan as per the attached examiner brief document.

RESOLVED Members agreed to both statements.

132. (01/22) **HIGHWAY MATTERS**

Members received a request from North Yorkshire County Council to fund a grit bin. RESOLVED Members rejected the request citing that this would start a precedent across town, something which they consider should be North Yorkshire County Councils responsibility.

133. (01/22) **POLICY AND FINANCIAL REGULATIONS REVIEW**

Members received the following documents for approval; Standing Orders; Financial Regulations; Code of Conduct; systems and terms of reference for Internal Audit and Internal Control and approve the Risk Assessment Management Document. RESOLVED Members approved the documents with the following changes.

Standing Orders Item 24 Restrictions on Councillor Activities, no councillor to commence campaigning or rallying, over a council asset, without prior consent from the council. Agreed. Cllr King voted against. Cllr Croser abstained.

Financial Regulations Item 11 Contracts, contracts with a value of £1,000 to £10,000 council must obtain a copy of the contractors terms and conditions for the file, and contracts with a value over £10,000 obtain a copy of the terms and conditions for the file, and issue a specification for the works. Agreed.

Risk Assessment Item C Play Areas and Open Spaces, 3 Insurance, add 'The insurance policy does not indemnify councillors against negligence'. This was not voted on, it was however suggested instead to refer this to the Yorkshire Local Councils Association for consideration.

Continued.....

134. (01/22) **CORRESPONDENCE**

- a) Yorkshire Local Councils Associations, White Rose Update dated 17 December. For information. Noted.

135. (01/22) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

Councillor Spencer confirmed that he was no longer associated with the Derwent Riverside Project, Castle Gardens.

136. (01/22) **MEMBERS QUESTIONS**

Councillor Howard asked if there was any progress setting up the joint meeting with Malton about devolution. The clerk to check with the Malton clerk.

Councillor Farndale requested that the Queens Platinum Jubilee be placed on the agenda for next month. Agreed.

137. (01/22) **EXCLUDED ITEMS**

RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business as the council considers that the business to be transacted is prejudicial to the public interest.

- (a) Grass Cutting Contracts

RESOLVED Members voted in favour of the Scarborough Borough Council quotations in respect of verge and play area grass cutting.

- (b) Clerks Vacancy

RESOLVED Members agreed to ask the outgoing clerk to remain in the interim until such time the new clerk is appointed. Staffing committee to meet to formalise the advert and associated documents.

138. (01/22) **DATE FOR THE NEXT MEETING**

RESOLVED that the next ordinary Meeting of the Council be held on Monday 21st February 2022, at 6.30pm, in the Council Chamber.

(Meeting closed at 8.45pm)

_____(Chairman)