

Minutes of the Meeting of the Town Council held remotely via Zoom  
on Monday 20 July 2020 at 7.00pm.

**VIRTUALLY PRESENT**

Councillor A. Croser (Mayor) in the Chair;  
Councillors Mrs L Burr MBE, Ms S. Cawte P. Farndale, Mrs D Keal. R. King,  
J. Howard, D Lloyd-Williams, J. Mackenzie, P. Mooring, Mrs A Spencer, H. Spencer.  
Also Mrs R. Tierney, Mr T. Hicks

035. (07/20) **APOLOGIES**

Apologies received and noted Councillor H. Spencer.

036. (07/20) **GUEST SPEAKER**

Members welcomed Sarah Tyson, Literary Consultant and Event Producer, Books Up North, to talk about the Little Free Library Initiative.  
To promote an interest in reading from an early age.  
This was a project undertaken during 'lock down' with the construction made from offcuts of wood and designed to be placed on a table top type of structure.  
A social media appeal for books had already resulted in an overwhelming response so that once the library was stocked it should remain relatively full as the concept was that people bring a book to leave in the library and take and borrow a different one.  
A team of volunteers had been recruited to look after the library on a daily basis, and ideally the community would take responsibility for it.  
Siting of the library was the one issue to be resolved, and once this was done it would be registered on the map. The cost of this was £40.00 and it was hoped that the Town Council would support this initiative and perhaps pay the registration fee.  
Noted.

The Mayor thanked Ms Tyson for joining the meeting.

037. (07/20) **PUBLIC SESSION**

The Ryedale District Council Community Officer for Norton and Malton, Mr Matthew Lishman joined the meeting to give an update on the work being carried out by the District Council.

Now that everything was beginning to re-open they had given out over 400 'back to Business' packs which contained notices and signage to meet the requirements.  
Over the period of lockdown many grants had been awarded and many emergency grants to local voluntary organisations had been given out.  
Streetscene had seen a large increase in waste disposal which was continuing, leaving the department quite stretched. The Planning Department had also seen an increase in applications which was good news for the local economy.  
There was also a general increase in calls being made to the District Council.  
Noted.

Details of the remote meeting, and how to access via Zoom had been posted on the web site and noticeboard.

Councillor Paul Emberley the Mayor of Malton, and Councillor Graham Lake also from Malton Town Council, both logged on to the meeting.  
No other member of the public requested access.

Neither councillor requested to speak.

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038. (07/20) **DECLARATIONS OF INTEREST**

No Declarations of Interest made.

039. (07/20) **CONFIRMATION OF MINUTES**

RESOLVED that the Minutes of the Town Council Meeting, held on Monday, 15 June 2020 (Minutes 021 to 034 inclusive) be confirmed and signed by the Chairman.

040. (07/20) **CLERK'S REPORT**

Play Areas – King George's & Burdale Close

As from Saturday 4 July both play areas had been officially re-opened. With new signage put up to advise on social distancing, use of the equipment and the need to use hand sanitiser before and after using the area. With both areas it would be impossible to open any other way. The onus was on the users and their parents to adhere to the guidelines. A full risk assessment had been produced to meet the requirements.

Skatepark

As from Monday 20 July the Skatepark had been officially re-opened. With signage put up to advise on using the equipment safely. As for the play areas the onus was on the users to adhere to the guidelines, and as for the play areas a full risk assessment had been produced to meet the requirements.

Trees at the skatepark were in need of attention and Bayes Trees had been asked to quote for what was necessary.

Riverside Path

In certain areas the paving slabs had moved and slipped and were in need of attention. We were in the process of obtaining the necessary quotes for the work. Noted.

041. (07/20) **TOWN MAYOR'S REPORT**

Pandemic

The Mayor reported an update from North Yorkshire County Council. Stating that the infection rates in North Yorkshire were relatively low, but that the message was still to be alert, keep to the social distance guidelines and continue to hand wash regularly. With businesses beginning to re-open and people starting to socialise it was important to promote all local business and while it would take some time for the restaurants, cafes and pubs to return to normal it was a good start. It was reported that the police workload was nearly back to normal, and therefore it would be difficult to respond on social distance, mask wearing issues and they were relying on people taking personal responsibility.

Malton and Norton Rotary Club

The Mayor reported that the Rotary 'Young Champions Award' certificates had been signed and distributed. The Mayor along with the Mayor of Malton had both made a contribution for vouchers for each recipient as well as a donation to a charity of their choice. Noted.

Yorkshire Local Councils Associations – Ryedale Branch

The Mayor reported on his virtual attendance of the meeting. Topics discussed were the opening of Play Facilities, funding for Parish and Town Councils that had lost out on revenue streams, and the continued guidance that council meetings should continue to be held remotely.

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041. (07/20) **TOWN MAYOR'S REPORT** (continued)Norton in Bloom

The Mayor invited Councillor Mrs Lindsay Burr MBE to give an update on how things were progressing with in bloom:

Since our last meeting, our towns flowers are looking really good. Norton in bloom strategy is on track, despite Covid. All the floral displays are doing well and the flower boxes recently purchased and planted up with trees and flowers are in full bloom. The new planters on top of the swimming pool wall are now planted out and brightening up that area of town well. Residents tell the committee how nice the town is looking.

Thanks to all who help with the watering and dead heading.

Bench trail update

A survey of the town has now been carried out regarding benches.

Areas concentrated on were the main artery's of Norton eg Beverly Road, Mill Street, Langton Road, Whelham Road and Commercial street.

I feel the benches would be well placed on the main walking routes and certain areas where there is a distinct absence of seating for walkers.

The housing estates have all been surveyed and the new estates are served well with play parks including benches however Howe Road / The Grove is missing a recreation area and benches, so this will be included in the long term plan.

The committee have agreed around 9/10 benches will be needed to enhance our town and Anthony Tim and I will be agreeing potential sites this Wednesday, we hope you will agree to our bench trail, coming to the next town council meeting.

It is still a desire to have a war memorial bench in town, the First World War benches in black with a red poppy are particularly nice.

I hope funding will come from three pots of money for this scheme.

Would it be possible to request a zoom CIL meeting pre the next council meeting to discuss the finance aspect to move the project on.

Noted.

042. (07/20) **FINANCIAL MATTERS**(a) Accounts paid and for payment

The Clerk reported that accounts nos. 052 to 069 inclusive, amounting to £11,214.40 had been paid since the last meeting of the Council.

RESOLVED that account nos. 070 to 075 inclusive, amounting to £4,537.57 be paid. Payments to be made accordingly.

(b) Financial report

The Clerk's financial report for the period 01.06.20 to 30.06.20 was received.

(c) Budgetary monitoring

The Clerk's report for the period ending 30 June 2020 was received.

(d) Annual Governance and Accountability Return for the year ending 31 March 2020

The Clerk had circulated copies of the Annual Return completed as far as was appropriate prior to approval of the Annual Governance Statement and the Accounting Statement

RESOLVED that;

- (i) The Annual Governance Statement of the Annual Return be approved and signed by the Chairman of the meeting and the Clerk;
- (ii) To note that the Accounting Statements of the Annual Return had been duly signed by the Clerk in her capacity as Responsible Financial Officer and that Councillor Croser in his capacity as Chairman of the meeting was to sign once approved;
- (iii) To approve the Accounting Statement of the Annual Return
- (iv) The Annual Return be submitted to the External Auditor, once the Internal Audit was received.

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043. (07/20) **PLANNING MATTERS**

- (a) Planning applications referred to the Town Council by Ryedale District Council and North Yorkshire County Council, for comment and/or recommendation were dealt with as follows: -

NY/2020/0095/FUL Retrospective planning application for the retention of an existing prefabricated classroom unit Y608 (81.1 sq. metres) for a further 6 years land at Norton Community Primary School, Grove Street, Norton, Malton, North Yorkshire, YO17 9BG  
RESOLVED Recommend Approval with a time limit of 3 years.

20/00597/TPO T1 and T2 Horse Chestnut of TPO 183/1992-a  
2 to 3 metres all round crown reduction and a 2.5 metre crown lift.  
Denholm House 143A Langton Road, Norton, YO17 9PS  
RESOLVED Recommend Approval

- (b) To receive decisions notified by Ryedale District Council.

Approved  
20/00043/FUL Change of use, extension and alteration to form 8no 1 bedroomed flats to include erection of two storey flat roof extension, replacement of existing windows, and installation of vertical sliding sash windows, installation of rooflights to north and east roofslopes and solar panels and rooflight to south roofslope, together with plant room and office area.  
Railway Tavern, 2 Wold Street, Norton, YO17 9AA

The Clerk to write to the planning department of the District Council expressing concern and disappointment at the decision made, especially as the building lies within the conservation area.  
Councillors Mrs Di Keal and John Mackenzie both abstained on this decision.

Approved  
20/00360/ADV Display of 1no building BP internally illuminated helios, 1no M&S front fascia internally illuminated sign, 1no M&S side fascia internally illuminated sign, 1no Wild Bean Café internally illuminated lozenge sign, 4no disabled parking signs, 2 no internally illuminated canopy helios, 1no 5.3 metre internally illuminated MID sign, 1 no air/water single sided sign, 3no traffic signs, 8no poster frames, 1no Blue Polar EV sign, 3no pump spreader ultimate sign, 3no long hose sign set within hooped barrier signage, 2no EV charging signs and 1 no height clearance sign.  
5 Welham Road, Norton, YO17 9DP

044. (07/20) **CEMETERY MATTERS**

Members received a quotation on tree work required at the cemetery following a complete survey that had been carried out in preparation for the proposed committee.  
RESOLVED To accept and approve the quotation for the tree work in the sum of £2,240.00 plus V.A.T.

The committee to consist of Councillors Ms Sharon Cawte, Paul Farndale, Mrs Di Keal, Ray King, David Lloyd-Williams and Mrs Ann Spencer.  
A meeting to be convened at the cemetery as soon as possible.

045. (07/20) **WOOD STREET – WOLD STREET CORNER IMPROVEMENTS**

Members received a report detailing the improvements required for this area, along with a quotation for the work.  
RESOLVED to proceed with the improvement work and to accept the quotation totalling £1,025.00 plus V.A.T.

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046. (07/20) **LITTLE FREE LIBRARY**

Following the presentation given at the start of the meeting it was;  
RESOLVED to support this project and to pay the registration fee once a suitable site was found.

047. (07/20) **VERGE PARKING AND BYLAW ISSUES**

Councillor John Howard gave members a progress report on the proposed Bylaw, which explained that practically we were no further forward than at the start of the process.

Members agreed to give the Highway Area Manager a further fortnight to respond, and if at the end of that time there was still no response Councillor Howard had member's permission to complain to the Chief Executive of North Yorkshire County Council.

048. (07/20) **CHRISTMAS LIGHTS**

Members received a report and quotation for a new three year lease agreement for lights on Commercial Street and Church Street. Different options were put forward and it was;

RESOLVED to approve option 2 at an annual cost of £6,025.00 per annum.

Subject to approval from the County Council Lighting Department.

It was also agreed that as there would not be a switch on event this year, that the lights should be turned on two weeks earlier than usual, to help lift the mood in the town.

049. (07/20) **CORRESPONDENCE**

- (a) North Yorkshire County Council – Prohibition of Waiting Order, Park Road, Norton. For information. Noted.
- (b) North Yorkshire County Council – Malton, Norton and Old Malton Flood Alleviation Scheme, Flood Resilience Flyer. For information. Noted.

050. (07/20) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

Councillor Ms Sharon Cawte reported on Ryedale Community Transport, stating that they had now completed the contract for GP home visits and that they were beginning to open up for non-essential journeys. Their fleet of vehicles had all now been fitted with screens, although no group travel was allowed at the moment. Noted.

Councillor Mrs Ann Spencer reported that Councillor Ray King had now become a volunteer for the Milton Rooms. Noted.

Councillor David Lloyd-Williams reported that the Neighbourhood Plan was waiting to hear from the Planning Consultant and that we should know more by the end of summer. Noted.

051. (07/20) **MEMBERS QUESTIONS**

Councillor Mrs Di Keal stated that she had finally contacted the right person to look at the overgrown conifers on the boundary of the BP Site by Springfield Garth. It could now be confirmed that Bayes Trees had been contracted to do the work.

Councillor Mrs Di Keal also asked who was responsible for dead heading the planters on the bridge and were they under contract. It was confirmed that they were considered to be under contract.

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051. (07/20) **MEMBERS QUESTIONS** (continued)

Councillor Mrs Sharon Cawte asked if the overgrown hedge in Church Street could be reported, as it was partially blocking the very narrow footpath.  
Agreed to report this issue to the Highway Department.

Councillor Mrs Sharon Cawte also asked if the grit box in St Peter's Crescent could be moved as it was in the wrong position.  
Agreed that this issue be reported to the Highway Department.

052. (07/20) **DATE OF THE NEXT ORDINARY MEETING OF THE COUNCIL**

RESOLVED that the next ordinary meeting of the Council would be held Virtually on Monday, 17 August 2020, at 7.00pm.  
Unless there was Government advice to the contrary.

(Meeting closed at 8.30pm)

\_\_\_\_\_(Chairman)