

Minutes of the Annual Meeting of the Town Council held in the Council Chamber
Commercial Street, Norton-on-Derwent on Monday 20 May 2019 at 7.00pm.

PRESENT Councillor A. Croser (Mayor) in the Chair;
Councillors Ms L Burr, Ms S. Cawte, P. Farndale, Mrs D. Keal, R. King,
D Lloyd-Williams, J. Mackenzie, Mrs A Spencer, H. Spencer.
Also Mrs R. Tierney, Mr T. Hicks

001. (05/19) **ELECTION OF CHAIRMAN (TOWN MAYOR)**

Councillor Antony Croser was proposed and seconded, there being no other nomination it was;
RESOLVED that Councillor Antony Croser be elected to the office of Chairman of the Council and Town Mayor for the council year 2019/20.
Councillor Croser thanked members for electing him.

Councillor Croser signed his Declaration of Acceptance of Office. Noted.

002. (05/19) **ELECTION OF VICE CHAIRMAN (DEPUTY MAYOR)**

Councillor Mrs Ann Spencer was proposed and seconded, there being no other nomination it was;
RESOLVED that Councillor Mrs Ann Spencer be elected to the office of Vice Chairman of the Council and Deputy Mayor for the council year 2019/20.
Councillor Mrs Spencer thanked members for electing her.

Councillor Mrs Spencer signed her Declaration of Acceptance of Office. Noted.

003. (05/19) **DECLARATIONS OF ACCEPTANCE OF OFFICE**

RESOLVED It was recorded that all members had signed their Declarations of Acceptance of Office prior to the start of the meeting.

004. (05/19) **APOLOGIES AND ATTENDANCE RECORD**

- (a) Apologies received and noted Councillor Mrs D Keal.
- (b) Members received a copy of their attendance record for the year 2018/19. Noted.

005. (05/19) **EXPRESSIONS OF INTEREST FOR CO-OPTION**

Members received two expressions of interest for co-option to the council
RESOLVED to defer any decision and invite further interest by ensuring the vacancies were advertised widely. All candidates to be invited to attend for a short interview at 6.30pm on Monday 17 June, prior to the start of the next meeting of the council.

006. (05/19) **GUEST SPEAKER**

No guest speaker in attendance.

007. (05/19) **PUBLIC SESSION**

No member of the public present.

008. (05/19) **DECLARATIONS OF INTEREST**

Cllr D Lloyd-Williams declared an interest in Agenda item 11 Planning Matters in respect of a proposal for a replacement conservatory to a neighbour's property

Continued.....

009. (05/19) **REPRESENTATION ON OTHER ORGANISATIONS**

RESOLVED that the following members be appointed to serve as the Council's representatives on the organisations listed below, for the year 2019/20.

Derwent Riverside Project	Mrs D. Keal, H. Spencer.
Malton & Norton Comm. Police Committee.	Mayor, Ms S. Cawte, R King.
Malton & Norton Area Partnership Executive	D. Lloyd-Williams.
Malton & Norton Area Partnership	Mayor.
Neighbourhood Plan Chairman	D. Lloyd-Williams.
Neighbourhood Plan Committee	Mayor, R. King
Malton Museum Foundation	Vacant.
Malton School Endowment Governors	Ms S. Cawte.
Milton Rooms Management Committee	Mrs A Spencer.
Ryedale Cameras in Action	R. King, D. Lloyd-Williams.
Ryedale Five Towns Meeting	Mayor, Mrs A. Spencer.
Ryedale Market Towns Promotion	Mayor, Ms S. Cawte.
Ryedale Skatepark	R. King.
Yorkshire Local Councils Assoc. Ryedale Br	Mayor.
Woodhams Stone Collection	Mrs D. Keal.

Town Council Committees:

Christmas Party Committee	Mayor, Ms S. Cawte, P. Farndale, Mrs D. Keal, R. King, Mrs A. Spencer, H. Spencer.
Staffing and Finance Committee	Mayor, Mrs D. Keal, R. King, Mrs A Spencer.

010. (05/19) **CONFIRMATION OF MINUTES**

RESOLVED that the Minutes of the Town Council meeting held on Monday, 15 April 2019 (Minutes 203 to 219 inclusive) be confirmed and signed by the Chairman.

Following Minute 218 regarding Rotary club contributing to Malton in Bloom it was agreed that an item relating to Norton in Bloom be placed on the agenda for a future meeting. Noted.

011. (05/19) **CLERK'S REPORT**

Ryedale Five Towns – Dog Warden Scheme

Members were asked to consider whether they would be interested in exploring the idea of a pilot scheme for a Dog Warden to be shared between the five towns. Ryedale District Council would be the employer, but costs would be shared between the towns.

If members were interested, exact costings and terms of employment would be pursued.

All details would be put to council prior to any commitment being made.

RESOLVED that the Town Council does not consider that this is a scheme for the town councils and that it is part of the remit for the District Council to deliver, as they did previously.

Skate Park

To confirm that phase one, the remodelling of the Volcano Ramp was now complete, and the contractors had been instructed to undertake the next phase which was to remodel all the other ramps, excluding the large half pipe, a decision on which would be required soon.

S106 funding for the remodelling was now in place.

Noted.

Continued.....

011. (05/19) **CLERK'S REPORT** (continued)Highway Matters

To report that the Area 4 Customer Communications Officer, would be attending the June meeting of the council to report on '95 Alive Road Safety' speeding issues and Vehicle Activated Speed signs.

Noted.

012. (05/19) **TOWN MAYOR'S REPORT**(a) Ryedale Environmental Group

The Mayor reported on his attendance at the meeting of this group, although it was noted that many of the members had started to form their own groups specific to their location, and it was hoped that this would be possible for Malton and Norton to form their own Environmental Group, although they were struggling to find a venue.

(b) Castle Gardens – Fringe Event for the Food Festival

Craft and produce stalls, local charity stalls, event open from 10am to 3pm on Saturday 25 May. All are welcome to attend.

013. (05/19) **FINANCIAL MATTERS**(a) Accounts paid and for payment

The Clerk reported that accounts nos. 020 to 033 inclusive, amounting to £9,316.04 had been paid since the last meeting of the Council.

RESOLVED that account nos. 034 to 040 inclusive, amounting to £3,500.72 be paid. Cheques were drawn and signed accordingly.

(b) Financial report

The Clerk's financial report for the period 01.04.19 to 30.04.19 was received.

(c) Budgetary monitoring

The Clerk's report for the period ending 30 April 2019 was received.

(d) Bank Mandate and Signing of Cheques

RESOLVED that the Mandate and cheque signatories remain the same.

(e) Accounts for the year ending 31 March 2019

The Clerk had circulated copies of the Income and Expenditure Account and Balance Sheet for the financial year ending 31 March 2019.

RESOLVED that the accounts for the financial year ending 31 March 2019 be approved.

(f) Annual Governance and Accountability Return for the year ending 31 March 2019

The Clerk had circulated copies of the Annual Return completed as far as was appropriate prior to approval of the Annual Governance Statement and the Accounting Statement

RESOLVED that;

- (i) To receive and note the Annual Internal Audit Report for the year ending 31 March 2019;
- (ii) The Annual Governance Statement of the Annual Return be approved and signed by the Chairman of the meeting and the Clerk;
- (iii) To note that the Accounting Statements of the Annual Return to the External Auditor had been duly signed by the Clerk in her capacity as Responsible Financial Officer and that Councillor Croser in his capacity as Chairman of the meeting was to sign once approved;
- (iv) To approve the Accounting Statement of the Annual Return;
- (v) The Annual Return be submitted to the External Auditor.

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014. (05/19) **PLANNING MATTERS**

- (a) Planning applications referred to the Town Council by Ryedale District Council, for comment and/or recommendation were dealt with as follows: -

- 19/003492/HOUSE Erection of replacement conservatory.
4 Langton Road, Norton, Malton, YO17 9AD
RESOLVED Recommend Approval subject to construction materials used being in keeping with existing building.
- 19/00453/FUL Installation of replacement UPVC windows to all flats excluding Flat 3
Flats 1 – 16 (excluding Flat 3) Mill Bank, Norton, Malton, YO17 9JN
RESOLVED Recommend Approval.

- (b) To receive decisions notified by Ryedale District Council.

Approved

- 19/00337/HOUSE Formation of new vehicular access and parking.
36 Wood Street, Norton, YO17 7BA
- 19/00318/HOUSE Erection of detached single garage following demolition of existing
garage.
4 Langton Road, Norton, Malton, YO17 9AD
- 19/00115/HOUSE Erection of two storey part rear / part side extension
58 Fletton Road, Norton, Malton, YO17 8BB

- (c) To receive an update on application 18/01071/FUL and respond accordingly

Erection of 2no. three bedroom semi-detached dwellings with rear gardens and associated parking following demolition of existing single storey former veterinary practice building.

Further to members discussion last evening, members were now happy to recommend approval, subject to the building line of the new dwellings being the same as the terrace to the south east.

015. (05/19) **DEFIBRILLATOR**

Members discussed provision of a defibrillator to be sited at Norton Hive (Library), It was stated that the actual defibrillator would be funded by the Tom Parsons Trust but that the casing and electrical connection was in need of funding.
RESOLVED that the town council would provide up to £1,000 funding and that Councillor Cawte would liaise with both the Hive and the Tom Parsons Trust and obtain detailed costings for the casing and installation.

016. (05/19) **NORTH YORKSHIRE COUNTY COUNCIL CONSULTATIONS**

- (a) 7.5T Experimental Weight Restriction Norton Level Crossing
Members considered the consultation as to the weight limit being made permanent, and while acknowledging many problems elsewhere it was;
RESOLVED to confirm the original decision and approve the 7.5T Weight Restriction on Norton Level Crossing, however requesting that the affected areas are looked at, specifically Highfield Road in Malton.
- (b) Proposed Prohibition of Waiting at All Times, Vine Street, Norton
RESOLVED to approve the prohibition of waiting at all times at the locations indicated, at Vine Street, Norton.

017. (05/19) **CORRESPONDENCE**

- (a) Yorkshire Local Councils Associations – White Rose Update. For information. Noted.
(b) Yorkshire Local Councils Associations – Training Courses. For information. Noted.

Continued.....

018. (05/19) **NEIGHBOURHOOD PLAN**

Members received a report in relation to a funding request, so as to enable an initial EU screening opinion of the pre-submission plan.
The funding would be shared between both towns and was likely to be in the region of £3,000 in total.
RESOLVED to agree the funding of the EU screening opinion, costs to be shared between both towns, therefore a sum of £1,500 is agreed.

019. (05/19) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

Councillor Mrs Spencer reported that while the Management committee of the Milton Rooms had lost one or two members, new members had been appointed. They were now hoping that a Venue Manager could be appointed in the near future. Noted.

Councillor Hugh Spencer reported that it was disappointing that more vandalism had taken place at Castle Gardens, and that it was hoped that CCTV could be installed. He also stated that he hoped everyone would support the fringe event taking place on Saturday 25 May in the Castle Gardens as part of the food festival. Noted.

020. (05/19) **MEMBERS QUESTIONS**

Councillor King asked about a recycled plastic compound being used to repair roads and did anyone know if the County Highway department used it.
It was not known if they did.

Councillor Ms Burr stated that she felt it was disrespectful to the public to have to sit with her back to them, and was there anyway the room could be re-configured to avoid the need for this.
It was agreed to look at altering the seating arrangements.

021. (05/19) **EXCLUDED ITEM**

RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public be excluded for the following item of business as the Council considers that the business to be transacted is prejudicial to the public interest.

Petition From Garage Owners

Members received a petition from garage owners objecting to the large increase in ground rent that was being asked for.

RESOLVED that as there had not been an increase for some considerable time the resolution to raise the ground rent to £25.00 would stand.

022. (05/19) **DATE OF THE NEXT ORDINARY MEETING OF THE COUNCIL**

RESOLVED that the next ordinary meeting of the Council be held on Monday, 17 June 2019, at 7.00pm in the council chamber.

(Meeting closed at 9.35pm)

_____(Chairman)