




**MALTON TOWN COUNCIL
SMALL GRANT PROGRAMME - 2023**

Name of group:	North Yorkshire Citizens Advice and Law Centre - Malton Office
Main group contact: (full name and title)	Carol Shreeve
Position in group	CEO
Address	Harrison House Norton Road Malton YO17 9RD
Telephone	01653 695542
Email	ceo@northyorkslca.org.uk
Website	www.cany.org.uk
Project Name	Citizens Advice
Please provide <ul style="list-style-type: none"> ● detailed description of the project ● evidence of the need for your project ● and show who will benefit from it 	<p>We provide free, confidential and impartial advice to help people find a way forward, whoever they are and whatever problem they face. In Malton we deliver our advice service by telephone, email and in person from our office on Norton Road as well as weekly drop-in sessions at Ryedale House. We also use our Advice Van to visit rural and community-based locations. We have a free Adviceline for all enquiries open 9 - 4.30 every week day in addition to a Single Point of Contact for people with fuel-related debt or winter-related health issues. Across all our services, we provide people with information, advice, and support on a range of issues including consumer rights, debt, discrimination, employment, form-filling, housing, immigration, legal, money and budgeting, relationships, and welfare benefits.</p> <p>In December 2022 we became a Law Centre, which will enable us to apply for funding for our specialist services, including legal aid contracts. Without a strong core service, delivered locally and by well-supported volunteers, this would not have been possible to achieve.</p> <p>The people we support are often the most vulnerable in our community. They are five times more likely to be on a low income and they are often in crisis by the time they come to us which has an impact on their health and wellbeing. 55% of the people we helped in 2022-23 reported having a long-term health condition or a disability. Our advice team comprises around 50% paid staff and 50% volunteers. Specific data on the people we have helped in Malton over the last year is attached with this application.</p>

	<p>We are requesting support to help us deliver our core service in our Malton town office.</p> <p>In particular we are seeking funding towards the cost of an Advice Session Supervisor, enabling us to ensure our service is accessible to Malton residents between 9.00am and 4.30pm Monday to Friday and in particular that our face to face service is accessible through regular drop-in sessions twice a week.</p> <p>It costs us £31,442.52 (including on-costs) for our Advice Session Supervisor. £6,000 would contribute an amount that would guarantee our open-door sessions in our Malton office were supervised for the coming year, ensuring that our team of project staff and volunteers are adequately supported in the delivery of our frontline face to face advice service.</p> <p>Our open-door advice sessions and face to face appointments are vital for people in Malton who would otherwise be unable to access advice, either due to difficulties using the telephone or digital channels that we run through the whole week. Our volunteers require support and supervision in order to deliver consistent high quality advice and this contribution towards the cost of a supervisor will enable us to ensure that our service is accessible for the most vulnerable people in the community as the cost of living crisis grips.</p>
What are the full costs of the project (including VAT if applicable)	The full cost of an Advice Session Supervisor is £31,442.52 p.a. (including on-costs)
Environment Benefit	Prevention of poverty and use of pollution fuels. Promotion of alternative fuels and more cost effective use of resources.
Is the Project Sustainable? Explain how will you fund the project beyond the amount of money grant aided	Yes - because we secure funds from a wide variety of sources and everyone's funding contributes to the total budget required so allowing the service to exist and be viable. It is not realistic for one funder to support the service solely, but it can exist through our model and the volunteers and staff it has at its core.
Provide any match funding information (funder name and the amount expected)	We receive funding from the former Ryedale District Council and NYC.
Please tell us the stage at which your other applications are at, ie just applied, awaiting outcome of application or funding confirmed.	Confirmed
What contribution to these costs would you like from the Town Council?	£6,000
Is this contribution for a specific element of the project?	No

What is the structure of your organisation?	Community Group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other <input type="checkbox"/> Please give details below
Bank Details	Sort Code: 405240 Account No: 00096794 Account Name: Citizens Advice North Yorkshire Ltd
Signature of Applicant	

SUPPORTING INFORMATION CHECKLIST	Tick to confirm enclosure
Group constitution or set of rules	X
Copy of the most recent/audited accounts	X
At least two quotes for capital items	n/a

Please return to:

Gail Cook, Malton Town Clerk in electronic format Email: clerk@malton-tc.gov.uk

Deadline for applications 5pm on Monday 21st August 2023

Tel: 01653 609888

www.malton-tc.gov.uk