



## **NORTON ON DERWENT TOWN COUNCIL**

### **NOTICE OF A MEETING OF THE TOWN COUNCIL**

To be held on Monday 24<sup>th</sup> November 2025 at 6.30pm  
at The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

**The Press and Public are welcome to attend.**

## **AGENDA**

### **1. Emergency Evacuation Procedure**

To note members and the public in attendance of the emergency evacuation procedure.

### **2. Apologies**

To receive apologies for absence.

### **3. Public Session**

Questions or comments from citizens of Norton on Derwent Parish are welcome.

### **4. North Yorkshire Members Reports – For information**

To receive a report from the Member of North Yorkshire Council.

### **5. Declarations of Interest**

To receive any declarations of interest not already declared under the Town Council's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

### **6. Minutes –For resolution**

To agree that the minutes of

- a) The Meeting of Norton on Derwent Town Council Meeting on the 13<sup>th</sup> October 2025, are an accurate record. [See Link](#)

#### **For information**

- b) The Staffing and Policy Committee Meeting held on 27<sup>th</sup> October 2025. [See Link](#)

### **7. Mayors Announcements – For information**

To inform members of their engagements as the Council's representative, and update on ongoing projects affecting the council. – No report

**8. Report of the Town Clerk – For information**

To inform members of the Officers activity. [See Link](#)

**9. Financial Report and Accounts – for resolution and information**

- a. To authorise payment of accounts for 31<sup>st</sup> October 2025. [See Link](#)
- b. To receive the financial summary to 31<sup>st</sup> October 2025. [See Link](#)
- c. To receive bank reconciliations to 31st October 2025. [See Link](#)

**10. Planning Matters – For resolution**

To consider and make recommendations on applications for planning permission referred to the Town Council and receive decisions notified by North Yorkshire Council. [See Link](#)

**11. Clerks Security and Lone working – For discussion**

To consider building security.

**12. Office Administration Assistant – For resolution**

To consider the part time role as per the recommendations made by the Staffing and Policy committee. [See Link](#)

**13. Post Office – For resolution**

To consider writing to the Post Office regarding the changeable opening times presently being experienced by Norton residents.

**14. Allotments rent review –For resolution**

To consider current rental rates for plot holders and increases for October 2026.

**15. Cemetery Electric – For resolution**

To consider the costs to reinstall power to the chapel of rest after outage. [See Link](#)

**16. Representatives – For information**

To receive reports from official representatives of Norton Town Council on outside bodies.

**17. Members questions**

**18. Date of the next Norton on Derwent Town Council Meeting**

To agree that the next Norton on Derwent Town Council meeting be held on Monday 15th December 2025, at the Council Chamber, 84b Commercial Street, Norton.

**Mrs Claire Harrison, Town Clerk.**