



## **NORTON ON DERWENT TOWN COUNCIL**

### **NOTICE OF A MEETING OF THE TOWN COUNCIL**

To be held on Monday 15<sup>th</sup> September 2025 at 6.30pm  
at The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

**The Press and Public are welcome to attend.**

## **AGENDA**

### **1. Emergency Evacuation Procedure**

To note members and the public in attendance of the emergency evacuation procedure.

### **2. Apologies**

To receive apologies for absence.

### **3. Public Session**

Questions or comments from citizens of Norton on Derwent Parish are welcome.

### **4. North Yorkshire Members Reports – For information**

To receive a report from the Member of North Yorkshire Council.

### **5. Declarations of Interest**

To receive any declarations of interest not already declared under the Town Council's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

### **6. Minutes –For resolution**

To agree that the minutes of the Meeting of Norton on Derwent Town Council Meeting on the 21<sup>st</sup> July 2025, are an accurate record. [See Link](#)

### **7. Mayors Announcements – For information**

To inform members of their engagements as the Council's representative, and update on ongoing projects affecting the council. [See Link](#)

### **8. Report of the Town Clerk – For information**

To inform members of the Officers activity. [See Link](#)

**9. Financial Report and Accounts – for resolution and information**

- a. To authorise payment of accounts from July and August 2025. [See Link](#) [See Link](#)
- b. To receive the financial summary to 31<sup>st</sup> July and 31<sup>st</sup> August 2025. [See Link](#) [See Link](#)
- c. To receive bank reconciliations to 31st July and 31st August 2025. [See Link](#) [See Link](#)
- d. To note the External Audit Report & Notice of Completion of Audit. [See Link](#) [See Link](#)

**10. Planning Matters – For resolution**

To consider and make recommendations on applications for planning permission referred to the Town Council and receive decisions notified by North Yorkshire Council. To follow

**11. Cemetery Mower – For resolution**

To consider the quotations for a ride on mower and trailer for the cemetery. [See Link](#)

**12. Noticeboard at Council Chamber –For resolution**

To consider the costs for a new Noticeboard outside the Council chamber commemorating VE & VJ Day. [See Link](#)

**13. Task and finish group – For resolution**

To form a task and finish group to discuss grant applications and present to Octobers meeting.

**14. Lakeside Community Park Group – For information**

The Mayor to update the council.

**15. Excluded item – Co-option- For resolution**

To resolve to exclude members of the press and public under the Public Bodies Admissions to Meetings Act 1960 due to the nature of the business to be transacted at agenda item 15a

- a) To discuss the applications for co-option. [See Link](#)  
**Public to be invited back into Chamber after discussion.**
- b) To vote on applicants

**16. Representatives – For information**

To receive reports from official representatives of Norton Town Council on outside bodies.

**17. Members questions**

**18. Date of the next Norton on Derwent Town Council Meeting**

To agree that the next Norton on Derwent Town Council meeting be held on Monday 13th October 2025, at the Council Chamber, 84b Commercial Street, Norton.

Mrs Claire Harrison, Town Clerk.