

NORTON ON DERWENT TOWN COUNCIL

NOTICE OF A MEETING OF THE TOWN COUNCIL

To be held on Monday 14th April 2025 at 6.30pm
at The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

The Press and Public are welcome to attend.

AGENDA

1. Emergency Evacuation Procedure

To note members and the public in attendance of the emergency evacuation procedure.

2. Apologies

To receive apologies for absence.

3. Public Session

Questions or comments from citizens of Norton on Derwent Parish are welcome.

4. North Yorkshire Members Reports – For information

To receive a report from the Member of North Yorkshire Council.

5. Declarations of Interest

To receive any declarations of interest not already declared under the Town Council's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

6. Minutes –For resolution

To agree that the minutes of the Meeting of Norton on Derwent Town Council Meeting on the 17th March 2025, are an accurate record. [See Link](#)

7. Mayors Announcements – For information

To inform members of their engagements as the Councils representative, and update on ongoing projects affecting the council. [See Link](#)

8. Report of the Town Clerk – For information

To inform members of the Officers activity. [See Link](#)

9. Financial Report and Accounts – for resolution

- a. To authorise payment of accounts. [See Link](#)
- b. To receive the financial summary to 31st March 2025. [See Link](#)
- c. To receive bank reconciliations to 31st March 2025. [See Link](#)
- d. To receive the Annual Internal Audit Report and to consider any action required [SeeLink](#)

For Resolution

- e). To approve the Annual Return for 2024/25 for submission to the external auditor and to confirm the dates for the period of exercise of public rights. [See Link](#)

10. Planning Matters – For resolution

To consider and make recommendations on applications for planning permission referred to the Town Council and receive decisions notified by North Yorkshire Council. To follow

11. Norton Forward Plan – For resolution

To receive and agree to the Norton Forward Plan. [See Link](#)

12. Credit Card – For resolution

To consider the Clerk having a credit card for purchasing council goods when required with agreed limit in line with financial regulations.

13. MNAP – for information

To receive MNAPS proposal on current status and direction with a view to endorsing the plan at the next council meeting.

14. Scribe – For resolution

a) To agree to add the Allotment and Cemetery options to the new accounts system with the additional costs as per auditors report. [See Link](#)

b) To agree to pay the additional fees as per quotation in this month’s payment run.

15. Use of Council Chamber – For resolution

To agree to allow the use of the chamber for the Live like Ralf sponsored cycle ride.

16. Representatives – For information

To receive reports from official representatives of Norton Town Council on outside bodies.

17. Members questions

18. Date of the next Norton on Derwent Town Council Meeting

To agree that the next Norton on Derwent Town Council meeting be held on Monday 12th May 2025, at the Council Chamber, 84b Commercial Street, Norton.

Signed Date

Town Clerk