

NORTON ON DERWENT TOWN COUNCIL

NOTICE OF A MEETING OF THE TOWN COUNCIL

To be held on Monday 17th February 2025 at 6.30pm
at The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

The Press and Public are welcome to attend.

AGENDA

1. Emergency Evacuation Procedure

To note members and the public in attendance of the emergency evacuation procedure.

2. Apologies

To receive apologies for absence.

3. Public Session

Questions or comments from citizens of Norton on Derwent Parish are welcome.

4. North Yorkshire Members Reports

To receive a report from the Member of North Yorkshire Council.

5. Declarations of Interest

To receive any declarations of interest not already declared under the Town Council's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

6. Minutes –For resolution

To agree that the minutes of the Meeting of Norton on Derwent Town Council Meeting on the 20th January 2025, are an accurate record. [See Link](#)

For information

Minutes of the Riverbank Steering Group Committee held on 21st January 2025 and Minutes of the site visit held on 27th January 2025. [See Link1](#) - [See Link2](#)

7. Mayors Announcements

To inform members of their engagements as the Councils representative, and update on ongoing projects affecting the council. To follow

8. Report of the Town Clerk – For information

To inform members of the Officers activity. [See Link](#)

9. Financial Report and Accounts – For resolution

- a. To authorise payment of accounts. [See Link](#)
- b. To receive the financial summary to 31st January 2025 [See Link](#)
- c. To receive bank reconciliation to 31st January 2025 [See Link](#)
- d. To receive deposit account reconciliation to 31st January 2025 (Information) [See Link](#)

10. Planning Matters – For resolution

To consider and make recommendations on applications for planning permission referred to the Town Council and receive decisions notified by North Yorkshire Council. To Follow

11. Scribe Accounting system – For resolution

To consider upgrading the accounts system to Scribe. [See Link](#)

12. Hive – Defibrillator – For resolution

To consider the cost of installing a defibrillator outside the Hive Library. To Follow

13. Norton Council Action plan – For resolution

To consider forming an action plan and having a task and finish group to draft the plan.

14. Dates for events 2025-26

To agree dates for the Christmas Lights Switch On and the Seniors Meal.

- a) Christmas Lights Switch On – 28th November 2025
- b) Seniors Meal – 7th February 2026

15. Correspondence – For information

Response from Norton College after Norton Town Councils letter and invitation for a Governor.

[See Link1](#) [See Link2](#)

15. Representatives

To receive reports from official representatives of Norton Town Council on outside bodies.

16. Members questions

17. Date of the next Norton on Derwent Town Council Meeting

To agree that the next Norton on Derwent Town Council meeting be held on Monday 17th March 2025, at the Council Chamber, 84b Commercial Street, Norton.

SignedTown Clerk,

