

NORTON ON DERWENT TOWN COUNCIL
NOTICE OF A MEETING OF THE STAFFING AND POLICY COMMITTEE

To be held on Monday 15th July 2024 at 2pm
at The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

AGENDA

- 1. Emergency Evacuation**
To note members and the public in attendance of the emergency evacuation procedure.
- 2. Apologies**
To receive apologies for absence.
- 3. Minutes**
To receive the minutes of the Staffing & Policy Committee. [See Link](#)
- 4. Code of Conduct Policy**
Members to review the new model Code of Conduct Policy as recommended by YLCA. For final resolution at full council. [See Link](#)
- 5. Co-option**
To consider the timescales and advertising for Co-option. [See Link](#)
- 6. Admin Assistant**
Current Assistant's 6 months contract finishes in August. To consider next steps.

Claire Eade

Town Clerk

Signed Date

