

# **NORTON ON DERWENT TOWN COUNCIL**

## **NOTICE OF A MEETING OF THE TOWN COUNCIL**

To be held on Monday 16th October 2023 at 6.30pm  
at The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

**The Press and Public are welcome to attend.**

# **AGENDA**

## **1. Emergency Evacuation Procedure**

To note members and the public in attendance of the emergency evacuation procedure.

## **2. Apologies**

To receive apologies for absence.

## **3. Public Session**

To allow residents of the Norton on Derwent Parish to speak.

## **4. County Members Reports**

To receive a report from the Member of North Yorkshire Council.

## **5. Declarations of Interest**

To receive any declarations of interest not already declared under the Town Council's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

## **6. Minutes**

- a. To approve the minutes of the Meeting of Norton on Derwent Town Council Meeting on the 18<sup>th</sup> September 2023. [See Link](#)
- b. To approve the minutes of the Staffing & Policy Committee Meeting held on 10<sup>th</sup> October 2023. [See Link](#)

## **7. Mayors Announcements**

To inform members of their engagements as the Councils representative, and update on ongoing projects affecting the council. - None

## **8. Report of the Acting Town Clerk**

To inform members on the officers activity. [See Link](#)

## **9. Financial Report and Accounts**

- a. To authorise payment of accounts. [See Link](#)
- b. To receive the financial summary to 30<sup>th</sup> September 2023. [See Link](#)
- c. To receive bank reconciliation to 30<sup>th</sup> September 2023. [See Link](#)

d. To receive deposit account reconciliation to 30<sup>th</sup> September 2023 (for information) [See Link](#)

**10. Planning Matters**

To consider and make recommendations on applications for planning permission referred to the Town Council and receive decisions notified by North Yorkshire Council. [See Link](#)

**11. CCTV - Malton & Norton Server upgrade**

To consider the report to upgrade the current CCTV server to continue with security coverage throughout both towns. [See Link](#)

**12. Ongoing vandalism throughout Norton**

To receive report and discuss on going issues and possible ways to deter such acts.

To discuss email from North Yorkshire Council regarding possible closure of Public toilets due to increased and ongoing vandalism. [See Link](#)

**13. AGAR - Incorrect submission of end of year accounts**

To receive and sign the AGAR form as required and resubmit. End of your financial accounts submitted incorrectly. [See Link](#)

**14. Grants**

To approve applications. [See Link](#)

**15. Allotments**

To consider complaints raised from Allotment Committee. [See Link](#)

**16. Members Questions**

**17. Date of the next Norton on Derwent Town Council Meeting**

To agree that the next Norton on Derwent Town Council meeting be held on Monday 20<sup>th</sup> November 2023 at the Council Chamber, 84b Commerical Street, Norton.

**18. Position of Clerk (Excluded item)**

To consider recommendations from the Staffing Committee & Policy Committee.

**Claire Eade**

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**Acting Clerk**

**Signed**